

HOMWORK PROCEDURES

Date: February 2021

Review: February 2022

PURPOSE:

Homework is a valuable part of schooling. It allows for practising, extending and consolidating work done in class. Homework provides training for students in planning and organising time and develops a range of skills in identifying and using information resources. Additionally, it establishes habits of study, concentration and self-discipline. It has an important role to play in furthering the partnership between home and school. At Manly Vale Public School we feel homework should be consistent with lifelong learning.

EXPECTATIONS:

The Department of Education supports the concept of homework for students of all ages. Our expectations for homework at Manly Vale Public School are as follows:

- ❖ Homework is a purposeful learning experience, which provides revision and consolidation or extension and enrichment of the class/school program.
- ❖ Homework is as appropriate as possible to the child's level of learning to enable each child to achieve success.
- ❖ Parents are informed at the beginning of each year of the homework routines and the types of activities that will be given during the year.
- ❖ Homework will be manageable for both students and teachers – taking into account home obligations and out of school activities.
- ❖ Monitoring homework and notifying parents if their child does not regularly complete homework.
- ❖ Following up on homework through means such as discussion/marking, and positively acknowledging homework completed.

Parents and caregivers have the responsibility to:

- ❖ Encourage and support children to complete homework regularly as a way of supporting class work and establishing good study skills.
- ❖ Encourage a set time and space where homework can be completed.
- ❖ Encourage children to read on a daily basis.
- ❖ Communicate with teachers any difficulties involving understanding or completion of homework.
- ❖ Monitor and interact with children in the homework process.

Students have the responsibility to:

- ❖ Ensure that they understand the homework requirements.
- ❖ Seek help when necessary from parent or teacher.
- ❖ Organise their time to complete required homework by the due date.
- ❖ Strive to produce quality homework.



TYPES OF HOMEWORK:

- ❖ **Practice Exercises** – providing students with the opportunities to apply new knowledge or review, revise and reinforce newly acquired skills eg maths activities, times tables, spelling words, reading to a parent.
- ❖ **Preparatory Homework** – providing opportunities for students to gain background information on a unit of work so that they are better prepared for future lessons eg speeches, debates, background reading, collecting resources eg photos, interviews etc.
- ❖ **Extension Assignments** – encouraging students to pursue knowledge individually and imaginatively eg reports, reviews, projects, research – longer term research projects may include resources and technology outside the school (based on what is realistically available), with an emphasis placed on the development of skills in time management, research and presentation.

APPLICATION TIME:

The time allocated for homework in each grade is difficult to stipulate due to individual differences but as a **general guide**, the following is suggested:

Kindergarten

Approximately 10 minutes daily. No formal homework is set. Home readers are given. Parents are encouraged to involve children in discussing their day at school and daily activities such as shopping, food preparation, learning songs and nursery rhymes.

Years 1 – 6

Homework is usually set on a daily or weekly basis to allow students to organise their home study time as well as other commitments.

SUGGESTED TIMES

	HOMEWORK	READING
Kindergarten	No formal homework set	Approx. 10 minutes daily with parents.
Yrs 1 & 2	Approx 10-15 minutes daily	10 minutes daily with parents
Yr 3	Approx 20 minutes daily	15-20 minutes daily with parents
Yrs 4, 5 & 6	Approx 30 minutes daily	20-30 minutes daily