



## MANLY VALE PUBLIC SCHOOL

### MINUTES OF GENERAL MEETING TUESDAY 10<sup>th</sup> MAY 2022

#### PRESENT

President	Karl Treacher
Vice President	Chris Nicholls
Secretary	Karen Murgatroyd
Treasurer	Peter Weatherston
Principal	Tina Lee

Wendie McDougall	Beccy McGowan	Jane Ellis
Caroline Sylvester	Bec Lloyd	Susan Kennedy
Jayne Murphy	Sarah Burrows	Holly Fellowes
Justine Northcott	Kristen TePania	Xara Roznerski
Aaron Baldwin	Lorna Galt	Robyn Lambley
Tina Tolvonen		

#### APOLOGIES

Kate Williams	Cathy Weatherston	John Gillings
Amy Hansen	Kaisa Nieminen	

#### Minutes of the last General Meeting held on 5/4/2022

Approval of Minutes	Motioned: Bec Lloyd	Seconded: Tina Lee
---------------------	---------------------	--------------------

#### Membership

New Paid Members:		
Kristen TePania	Lorna Galt	Jayne Murphy
Susan Kennedy	Justine Nortcott	Aaron Baldwin
Sarah Burrows	Tina Tolvonen	

#### Communication In/Out

None

#### Principle:

Thank you to Kristen and Karen and all the Kindy parents for the wonderful Mother's Day stall last Friday. It is great to have events and parents back into the school.

### Save Our Space

The holiday initiative had its up and downs with a few incidents that I was called to on the weekends of the holiday period. The fire brigade and police both attended but it ended up being a false alarm. It was lovely however to see parents and children using the equipment and grounds for a play space.

What needs to be discouraged is the dogs on school grounds with the families, the skateboarders, and teenagers with the bikes as these are causing damage to the seating and equipment.

### COVID numbers

We have had a drop in COVID cases this term amongst the students, however there is averaging 70 students per day away sick. The changes to the isolation rules, allowing for students to attend even if they are a close contact, could impact as the winter cold and flu season begins. We still have not received our RAT tests yet to distribute but I am expecting them this week. We will get them to families asap.

Teachers are still being impacted by the COVID casualties with 4 teachers off this week. Casuals are still hard to find, and we are still having to split classes and at times collapse library, science and some Learning and Support to cover classes. This is always a last resort. It is important that students remain at home when they are sick.

### Cross Country Day- Monday 2 May

Very successful day down at David Thomas. We as a school send our top 6 students for each event but some schools only send their top 3. Mr Dylan and the teachers do a great job running these carnivals and allowing maximum participation.

Year 2 students - only 8-year-old compete. The distance of 2km is a long race and the PSSA ruling is that only 8-year-old should train for this event. A fun carnival for Athletics is done as a whole school event later in the year. Zone Cross country is on Thursday 26 May.

### K-2 dance Concert- Last week of term Wednesday 29 June at school hall

Costumes will be simple and done by parents. Usually a \$10 fee to cover items for the item and costume details.

### Kindergarten Transition 2023

We will have a School Open Day later this term for interested and perspective Kindergarten parents for 2023 on Monday 20 June. This will be the launch of our transition program with the following date being advertised in a flyer.

School tour Term 3: Thursday 18 August 3.30pm

Term 4: Thursday 8 September 9.30am

Kindergarten transition mornings Monday 17 October and Monday 24 October.

Kindergarten wine and cheese evening- Wednesday 2 November. P & C to host.  
Information about ways to volunteer, The class coordinators, fundraising etc.- Action for P & C

### Opportunity Class 2023- Year 4 students only

Online applications for the 2023 Year 5 Opportunity Class opened on 26 April 2022 and will close at 11.59pm Friday May 13 (tomorrow). No late applications will be accepted after tomorrow. All Year 4 students can apply for the Opportunity Class but will need to sit an academic placement test aimed at the Highly Gifted students in the grade. Please complete the application by following the link below.

[Selective high school and opportunity class placement \(nsw.gov.au\)](https://www.nsw.gov.au)

### Spending Priorities 2023

1. Oval maintenance- \$3500 (invoice next week)
2. Hospitality- \$500 (invoice next week)
3. Lego system and Makey Makey kits- \$4700 (invoice later this term)
4. Garden beds for science- \$2000- OOSH to pay
5. LST teacher- 2 days- \$35453. To supplement the COVID intervention funding paying for 3 x 1/2 days for Katrina Kemp. Bron Loudon is currently being paid 3 days per week for years 3-6 for Learning and Support out of school and DoE funds
6. SLSO support- Learning and Support (Teacher's aide) – Maybe approved later in the term
7. Laptop repair- \$5700- (Invoice next week)
8. Band support \$4000 per annum- Tina to check in with band as to how they are spending the money.

### Playground update

Recent quote went to \$88291.50. This is a lot more than originally agreed upon. Which was \$77894.

I have spoken to Asset Management Unit and they have some out to assess and are concerned that the quote didn't include storm water drainage or a complete replacement on the soft fall. They are going to negotiate with the provider and get a competitor to quote (Moduplay) to see if we can keep the price down.

### Staffing

We will lose our librarian (Mrs Ali Webster) at the end of term as she is pregnant. We are currently advertising for this position.

### Reports

Will go home in the last week of school this term. You are welcome to make appointments with the classroom teacher next term if you wish to discuss the report.

**President**

Karl gave an overview of the Fathering Project - something to discuss in the future if it's something we would like to invest in as a school.

More information is available at: <https://thefatheringproject.org>

**Treasurer**

**Manly Vale Public School P&C Inc.**  
Treasurers Report  
10-May-22

**Summary statement of financial position**

Assets	30/04/2022	28/02/2022	31/01/2022	Notes
<b>Bank</b>				
<b>Disbursement accounts</b>				
MVPS P&C Cash Reserve Bonus ac	90,023	90,020	90,016	
MVPS Transaction A/c	24,118	24,458	25,487	
<b>Cash available for disbursement</b>	<b>114,141</b>	<b>114,478</b>	<b>115,503</b>	
<b>Operational Bank Accounts (cash float)</b>				
MV Public School P&C-Debitcard	563	913	210	
MVPS P&C - Canteen & Cafe Owl	31,091	33,632	26,316	
Uniform Shop Account	32,813	32,048	25,854	
<b>Cash float in operational accounts</b>	<b>64,467</b>	<b>66,593</b>	<b>52,380</b>	Target 50k in operational accounts
<b>Band account</b>				
MVPS P&C - Band Account	40,433	28,132	27,833	
<b>Total cash in MVPS P&amp;C bank accounts</b>	<b>219,041</b>	<b>209,203</b>	<b>195,716</b>	
<b>Other Current Assets</b>				
ATO Credit	3,355	4,397	5,209	
Current Assets (Uniform stock)	42,500	40,000	40,000	
<b>Other Current Assets</b>	<b>45,855</b>	<b>44,397</b>	<b>45,209</b>	
<b>Fixed Assets</b>				
Fixed Assets	<b>19,167</b>	<b>19,167</b>	<b>19,167</b>	
<b>Total Assets</b>	<b>284,063</b>	<b>272,767</b>	<b>260,092</b>	
<b>Liabilities</b>				
Other Payables	(4,850)	(8,187)	(11,254)	
<b>Net Assets</b>	<b>279,213</b>	<b>264,580</b>	<b>248,838</b>	

**Planned expenditure**

Approved expenditure to 30 April	@ 30 April	@ 28 February	@ 31 January	
Playground upgrade	(78,000)	(71,000)	(71,000)	
Chicken coop	(3,000)	(3,000)	(3,000)	
Vege garden est. (sleepers and soil)	-	(2,000)	(2,000)	OOSH offered to pay
Uniform shop storage est.	(3,000)	(3,000)	(3,000)	
Oval maintenance	(3,500)	(3,500)	(3,500)	
Learning support teacher	(35,453)	-	-	
Laptop repairs	(5,700)	-	-	
Conductor expenses to end of term 2	(13,707)	-	-	
	<b>(142,360)</b>	<b>(82,500)</b>	<b>(82,500)</b>	
<b>Additional requested expenditure</b>				
Band instruments	(4,000)	-	-	
Lego systems	(4,700)	-	-	
	<b>(8,700)</b>	<b>-</b>	<b>-</b>	
<b>Band income and expenditure</b>				
Band tour	(15,750)	-	-	
Other/Sundry	(4,300)	-	-	
	<b>(20,050)</b>	<b>-</b>	<b>-</b>	
Total additional requested expenditure	<b>(28,750)</b>	<b>-</b>	<b>-</b>	

<b>P&amp;C fund raising 2022</b>	<b>Total</b>
Mothers day	8,700

<b>P&amp;C Disbursements in 2022</b>	<b>Total</b>	<b>30/04/2022</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

Action: Peter to forecast our income for the year.

## **OOSH**

Not much to report since our last meeting. We ran an impromptu Bake Sale and raised \$300 for aboriginal communities in flood affected areas. Jane visited Lismore to meet these people impacted and they were very grateful for our donation.

Going to push communications on the \$500 government vouchers for free childcare. Numbers to take this up have been very low.

Next term we are hoping to implement extra/external activities through OOSH to run through the term.

## **Canteen**

The Canteen is running really well. Our orders via Flexi schools are consistent and growing. On Fridays we have in excess of 220 orders.

We are currently Training up a second part time paid P and C employee, Kat Wadham. She will be working Monday and Tuesday alongside Becky. Kat and Angi will be doing a job share arrangement.

This has put the canteen staffing in a great position going forward as it means we will have 4 trained employees who will know how to run the canteen (Both Angi and Kat at a simple level to start with) allowing for more flexibility if one of us can't work due to sickness etc. and hopefully allow the canteen to stay open.

We are going ahead with running the Finger Bun for Recess P and C Fundraiser, planned for Tuesday the 24th of May. They can be ordered through Flexischools.

We are enjoying having Volunteers back in the canteen helping with lunch time over the counter service.

We have updated our Covid plan to be in line with current restrictions

## **Uniform Shop**

The Uniform Shop is running well.

The April Sale that we held the last day of term was a success. We put \$4687 through our system that morning with \$3302 being pure profit for second hand and discontinued stock which I think is awesome.

Thank you to our wonderful volunteers:

Shay Gillings	Ali Lowe
Katarina McNamara	Amy Hansen
Michelle Rademeyer	Xara Roznerski
Dahni Sollberger	

We have our stock forecast in and ordered so hopefully we will get it all in time for end of year.

Prices are going up from our suppliers which to be honest I'm surprised hasn't happened before now. All shipping from overseas seems to have increased by up to 5 times the pre covid rate with many factories simply closed due to the governmental restrictions and sickness. I am doing my best to have the uniforms here for when we need them but can't control unforeseen circumstances.

I would like to put the prices up on the Skorts, Skivvies and tights as we are only making 35c on the skivvies, 65c on the tights and 75c on the skorts.??

Action: It was agreed that the price would increase for Skivvies and Tights. The price will remain for now on the skorts as they are already more than the shorts, girls already pay more for school uniform. Wendie to provide a comparison of uniform prices from other schools.

We are now aiming to open the onsite shop the last Friday of each month.

### **Class Co-ordinator Update**

Mother's Day was a huge success. The kids were buzzing and really enjoyed selecting a gift for mum. We raised \$8,700 total, the stall raised \$4,700 and raffle \$4000.

Big thanks to the kindergarten volunteers. We had big numbers of volunteer which was great to see. A thank you letter has been sent to the volunteers from Tina and the P&C. Many thanks also to Tina, Sharon, the teachers, Barry and Grant your support with these events is very much appreciated. It takes a whole community of people to make these events successful and I feel like we had that support.

Raffle went online this year it was extremely cost effective as in the past printing of tickets has cost over \$600. It also saved a lot of time tearing up tickets, chasing and counting money. The online system was very easy and I think it's the way to go in the future. Sales were down slightly from previous years. This could be due to first year online and cost of household cost rising. A huge thanks to Karen for organising the raffle!

We need to think about getting some bulk order items like key rings, candles, tea towels

etc to have for the Mother's Day stall as well as continue to buy chocolates. Some donations we can't sell, other donations we need to add something to the gift to boost its value and there are some families who can't afford to donate or purchase a gift. Whilst this is a fundraiser, it is also a school community event and it's really nice to make all the students feel included.

Over the coming weeks I will email years 1-2 to form a Father's Day committee and years 3-4 to organise a parent cocktail/trivia committee. Year 5 will be running the cake stall and I will form a committee later in the term for that.

## **Other Business**

### **Café Owl**

We are delighted to announce Café Owl will reopen on Friday 20<sup>th</sup> May to coincide with Walk to School Day

### **Learning & Support**

It has been requested that Learning and Support be a regular agenda item for the P&C, this was discussed and agreed. Tina gave a detailed overview of funding for Learning and Support:

#### Learning and Support funding 2023

Learning and Support has been the focus for the school due to the disruptions of the Covid isolation and lock down periods over the past 2 years. The school made the decision to make smaller classes this year (using surplus funds) to assist teachers in providing a differentiated approach to teaching Literacy and Numeracy in their classrooms. This has been in addition to the total funding provided by the Department of Education and P & C contribution (\$35 453).

DoE provide- 0.5= 2 1/2 days a week for a Learning and Support teacher (Bron Loudon)

COVID intensive funding \$32 647- 3 mornings a week until 12.30pm (Katrina Kemp)

Currently have funding for School Learning and Support officers-

Steph- fulltime

Mary 3 days a week

Justine- 3 days a week

Jayne- 3 days a week

During Term 1 we overspent this allocation \$25 000 as we required additional support transitioning students and Kindergarten back to school.

We were only entitled to staffing for 22 classes but made 24 classes to keep numbers down for teachers down so that they have a greater impact in the classroom. All classes in K-2 are under 23 students.

All students in years 3-6 are at 25-28 students. With the highest numbers in Year 5 classes at 27-28. Most classes in Year 4 have 26-27, Year 3 have 25-26 and year 6 have 25.



Staffing has been difficult during term 1 of this year due to isolation and Covid leave. We hope to have all teachers fit and well for work and therefore not have to collapse programs like Library, science and Learning and Support to cover classes this term. Learning and Support receives the greatest amount of funding in the school. We have the following funding from the DoE:

EALD teacher- 2 days a week (Thursday and Friday)- Joe Urban

LST teachers- Katrina Kemp (Tues, Wed, Thurs) and Bronwyn Loudon (Tues. Wed, Thurs)

Teacher's Aides- 5 days a week

Resources: We already have decodable texts in all K-2 classrooms and to supplement Learning Support programs. The Wushka Licences that all students have now has decodable texts too. Volunteer parents are now being invited into literacy groups for all grades and stages.

Mtg closed at 8.45pm

Next Meeting – Tuesday 14<sup>th</sup> June at 6.45pm in the staffroom

### **Action Items**

Action: Tina to check in with Band to see how they are spending the money donated by the P&C

Action: Wendie to provide a comparison of uniform prices from other schools.

Action: Peter to forecast our income for the year.