



**MANLY VALE PUBLIC SCHOOL  
P&C GENERAL MEETING**  
Tuesday 10th March 2020 at 7pm

**PRESENT**

<b>President</b>	James Fewtrell
<b>Vice President</b>	Helen Gay
<b>Treasurer</b>	Tony Sherlock
<b>Secretary</b>	Karen Murgatroyd
<b>Principal</b>	Tina Lee

Kristen TePania, Wendie McDougal, John Gillings, Robyn Lambley, Becky McGowan, Anna Green, Sharon Fewtrell, Kate Williams, Kaisa Niemanen, Phil Daffy, Angi Olsen, Caroline Sylvester-Smith, Chris Nicholls

**Apologies:**, Kerry Smallman, Cameron Green, Shay Gillings, Lee Meredith

**Minutes of the last General Meeting held on 11:02:20**

Approval of Minutes                      **Motioned:** James Fewtrell      **Seconded:** John Gillings

**Action and Business Arising from Previous Minutes:**

Auditor has been appointed. Rob Green has volunteered to do this and will be in contact with Tony.

James attended all Stage Information nights on behalf of the P&C

Uniform Committee has been formed: Wendie, Helen Gay, Shay Gillings, Ali and Danni Solberger who have all had experience in the uniform shop.

Tina has received 3 quotes to get a yellow recycle bin. Currently assessing how much waste and how regular we need it emptying.

**Membership**

Membership paid by:

Karen Murgatroyd	Kristen TePania	Kaisa Niemanen
Chris Nicholls	Becky McGowan	Caroline Sylvester-Smith

**Correspondence In & Out:**

Nil

**Principal:**

Thank you, James, for attending every Parent Information night and spreading the word about the role of the P & C and the need for volunteers to help the school run the canteen, uniform shop and fundraising activities.

Parent expectation has risen yet the volunteer rate has dropped. There is real concern that the "Community feel" we once had will be difficult to maintain with working parents. The fundraising pitch is the last effort we have to involve more parents in the school and for

them to experience the commitment required to run these sorts of events. I would like to take the time and personally acknowledge everyone in this room and the P & C executive for the work they do in keeping the “Community feel” alive at Manly Vale.

Last week I ran into a neighbour who said he is always so impressed with the manners and positivity of the parental community at Manly Vale. I want to keep this going.

### **School Swimming Carnival**

Great day and enjoyed by students, parents and teachers. We try to run a first rate carnival with electronic timing and precision judging. We don't always get it right but it is a school swimming carnival. The outcomes are maximum participation, allowing our swimmers a pathway to regional and zone competition and a fun day for all. Great effort by Mel Ward and Sarah Birrell who have been asked to be regional support for the Zone Carnival. Manly Vale is considered to be one of the “most sporty” schools in the Zone. Our teachers are well respected and acknowledged for all they do in sport.

### **Teacher/Librarian**

Thank you to Chris Nicholls for his contribution to the panel that has elected a teacher /librarian to replace Glynis Poole. Alison will join us next term for 3 days a week to run the library. She comes from Chatswood Primary with a passion for librarianship. She is a local and very excited to launch our 21<sup>st</sup> century Library. Lisa Morrison will continue to relieve in the position 2 days a week and I would like to thank Mrs Sue Yardley for her work in the library from Wednesday to Friday throughout this term.

### **Surf Ed Day-Stage 3**

A wonderful day for stage 3 students. It was a hot day but the children gained a lot of knowledge about the surf, rode boards all a day, practised rescue techniques and learnt about safe practices around the water. I want to acknowledge and thank all of the Stage 3 teachers for organising this day. It is a lot of responsibility but they gladly put their hand up to run this activity as they see that it is important to teach children of Manly these skills.

### **Class Coordinator meeting**

Thank you to Kristen for taking on this role again this year. We outlined what the role was to coordinators and set them the task of forming fundraising committees this year.

- Manly Bowling night- Friday 27 March – P & C
- Mothers' day stall & raffle- Friday 8 May- Kindy parents
- Social/Trivia night- End of Term 2- Stage 2 (Yrs 3 & 4)
- Athletics Carnival cake Stall- Monday 10 August- Year 5
- Fathers' day Breakfast & raffle- Friday 4 September Stage 1 (Yrs 1 & 2)
- Skip-A-Thon- End of Term 3- Year 6

### **Spending Priorities for 2020**

At this stage we are looking at some P & C fundraising initiatives. Our playground equipment probably needs a revamp, we want to start our vegetable gardens and create them for the community, begin our composting again, build a chicken coup, provide an outdoor yarning circle and bush tucker garden for students and class use. We will have a definite list of needs for 2020 by the next P & C meeting.

### **Workshops/ Community forums**

Is there anything that is a priority from the parents that they would like addressed in community forums or workshops?

I thought of engaging "Cyber safety" forum early next term for parents to attend. This term is Sex Education. Interrelate is on this Wednesday at 6pm and 7.15pm Please feel welcome to come.

### **Coronavirus**

The latest notification was sent out by Kristen over the weekend. Basically, we are looking at 14 days of isolation for anyone travelling from China, South Korea, and Iran. Anyone who has been in direct contact with the virus is to stay at home for the 14 days. We have cancelled our Junior Band visit to the Nursing Home at the end of this term. We will reschedule later in the year.

We do have soap in the toilets and both hand sanitisers and soap in the breakout spaces.

### **Tell Them from Me surveys**

These surveys will come out towards the end of term. It would be great to have some input from parents. Staff and students are surveyed as well.

### **Parent Teacher Interviews- Week 9 and 10**

Monday 23 March through to Friday 3 April you will have the opportunity to meet with your child's class teacher. These interviews are a great way to touch base and share concerns you may have. We then have a formal written report at the end of term 2 and 4. Interviews with teachers can be arranged throughout the year by sending an email to the school requesting an interview.

### **ONLINE NAPLAN- May 11- May 22**

We have a 10- day window in which to conduct our NAPLAN assessments. All students in year 3 and 5 sit National tests on Reading, Writing, Grammar and Punctuation and Numeracy. Online testing allows students to perform above stage standard bands as the test differentiates according to how the students answers the questions.

### **Tumbarumba PS- Adopt a School project**

A small school between Wagga and Albury that has been badly affected by the fires has our assistance for the year. At the moment they are wanting money to fund excursions for the students as many families are unable to pay for anything extra this year. I will put forward some fundraising initiatives to the community throughout the year.

### **President:**

The Coronavirus is getting more apparent. Crisis teams are being put together in large corporates. It is important that the children are aware and are practicing good personal hygiene and regularly washing their hands. The school has plenty of supplies so this must be enforced. Thankfully no children have died from this virus, it appears to be affecting the older generations, but we must all be vigilant.

### **Treasurer:**

The finances for the canteen are looking good – better than in the previous two years. Do they need any equipment to make things easier?

Uniform shop also doing well.

\$25,000 available to spend – still hoping the Dept will pay for the sound system in the hall.

Café Owl – still waiting for delivery of ‘stripe’ – still approx. 2 months wait

**MANLY VALE PUBLIC SCHOOL P&C Inc.**  
**TREASURER'S REPORT**  
**10-Mar-20**

	10-Mar-20	17-Feb-20	11-Nov-19
MVPS P&C Transaction/Fund Raising A/c	24,749	24,747	26,142
MVPS P&C cash reserve bonus A/c	6	6	6
<b>Cash available for disbursement</b>	<b>24,754</b>	<b>24,753</b>	<b>26,148</b>
<b>Operational Bank Accounts</b>			
Canteen A/c	6,251	3,208	3,940
Canteen debit card A/c	672	485	433
Uniform shop A/c	41,140	37,530	15,791
<b>Cash float in operational accounts</b>	<b>48,064</b>	<b>41,223</b>	<b>20,164</b>
<b>Cash for disbursements + cash float</b>	<b>72,818</b>	<b>65,976</b>	<b>46,312</b>
Band A/c	14,590	14,549	21,202
<b>Total cash across all MVPS bank accounts</b>	<b>87,408</b>	<b>80,525</b>	<b>67,515</b>
<b>Other P&amp;C assets</b>			
Uniform shop stock- estimated (unaudited)	35,000	40,000	55,000
<b>Receivables &amp; Payables</b>			
Receivable from School for Sydney Refrigeration	297	297	297
Receivable for canteen sink & spray gun	1,551	1,551	1,551
Uniform stock payable	0	0	-5,988
Pending investment in band equipment	-5,000	-5,000	-5,000
Pending investment in Hall Projector & Sound	-50,000	-50,000	-50,000
	-53,152	-53,152	-59,140
<b>P&amp;C Disbursements</b>			
Uniform shop ipad (30 July 19)			960
Canteen dishwasher (21 May 19)			3,641
23 x Ipad charging stations (Sept 19)			63,250
	0	0	67,851

**Canteen:**

Everything seems to be running smoothly.

The current menu is working and orders are going well. Lunch orders doubled on this time last year.

Lack of volunteers is still an issue. Robyn and Kerry to look at ways to reduce volunteer hours required. It was suggested that we stop counter service on days were we are unable to get sufficient volunteers.

Can we pay Beccy for an extra shift a week – Approved.

We need cover when Robyn and Kerry are overseas later this year – agreed they can recruit for this.

Kate Williams offered to take over payroll if required.

**Uniform Shop:**

The following people have been put together for a uniform sub-committee to review and modernise our current Uniform.

Wendie McDougall  
Helen Gay  
Shay Gillings  
Dahni Sollberger  
Ali Lowe

Each has experience working in the Uniform shop.

The committee presented a PowerPoint presentation to the P&C of our current recommendations. The following was agreed:

- Move to new supplier - Profile Apparel who are willing to work with us to improve our Uniforms
- Change of logo so we have consistency with font and colors
- Make outlined changes too: shirt, short and skort – these are key items that need to be ordered

At the moment we are holding \$65000 in stock and I foresee that 20K will not be selling anytime soon, being stock that was ordered in 2017 and all in large sizes so little to no turn around.

We still have not received our winter stock from Pickles that was ordered in Aug last year. to.

**Parent Co-Ordinator**

We held our meeting to outline the role of the class co-ordinator. It was well attended and great to see some new faces and dads taking on the role.

Meeting close 8.25pm  
**Next Meeting – Tuesday 12<sup>th</sup> May at 7pm**

**Items to Action:**