



**MANLY VALE PUBLIC SCHOOL
P&C GENERAL MEETING**
Tuesday 14 October 2025 at 7pm

MINUTES OF GENERAL MEETING Tuesday 14 October 2025

Principal	Tina Lee
Deputy Principal	Sharon Oscroft
President	Matt Lutze
Vice President	Xara Roznerski
Secretary	Michelle Thomason
Treasurer	Ian Warren

Attendance: Matt Lutze, Tina Lee, Ehren Faulkner, Amy Hansen, Michelle Thomason, Ian Warren, Terrie Eves, Naomi

Apologies: Wendie, Becky McGowan, Xara Rozenski, Kate, Sharon, Kaisa

Membership: Nil

Minutes of the General Meeting held on 12 August 2025

Approval of Minutes Motioned: Matt Lutz Seconded: Tina Lee

Actions:

- Summary of P&C spending for the year to be placed in final years Newsletter
- Revisit P&C hybrid option. What did we find out about how we can boost attendance?
- Becky to be given permission to use funds for hardship lunch's
- Tina to provide us with spreadsheet on welfare expenses made this year
- Matt to confirm how we adopt an updated constitution
- Invoices for goals, playground equipment to be sent to P&C
- Tina to get back to us
- Tina to provide invoice for toners
- Tina to send Amy list of suggested names for house colours to get parents input
- 6/12/26 carols - do we want to be involved again?. Chris is happy to be a liaison between us and the church. It was agreed we would support it happening at the school and use our insurance.
- Advise Chris we support Xmas carol's and would co-sign community agreement

General meeting:

- World Teachers day 31/10/2, all teachers will be given a personalised stamp and P&C will be organising a morning tea
- Discussion held that confirmed our P&C operate under the same model along the same lines as almost all junior Public Schools in the Noethern Beaches
- Uniform shop - 3 small iPads were purchased - covered by P&C
- Google work space - rolling out to canteen, uniform shop. Need to update the website. Need to update the website. We will stop using personal addresses. Each function will have its own email - treaturer, canteen, uniform shop - just one repository. Emails will be function@Manlyvalepc.org.au

- Waitmate program - encourages families to delay giving kids phones. When you have ten families in a year cohort it gives access for the whole year to be able to access the profile and parents work together to delay kids access to phones. Independent of the school.
- Back flips to bullying to be re engaged for week 1, term 1 2026.. Due to cost to MVPS, P&C to fund the program.
- P&C constitution was written in 2001 and is to be revisited based on current constitution. Matt will send a document around to members with a view to updating our constitution.
- Trivia looking at raising 20,000 in total
- NAPLAN is on Laptops. So year three needs good quality laptops and kids need to practice using laptops
- Bad tour is coming up. Tina needs to go for Risk management. A car is required to be in Bathurst for safety purposes.
- Canteen required two toners
- Kindy orientation - 5/11/25 cheese wine night - P&C to provide food
- House flags. - new names suggested.

Items for other business:

- Discuss minutes from June and August meeting: It was resolved that Matt would alter August minutes to more accurately reflect what the June meeting minutes noted, which is Tina would bring to P&C ideas, programs etc that P&C could support and finance when it comes to things like, anti bullying campaigns. It was agreed that minutes from June were accurate but the August minutes needed to be amended to more accurately reflect the above.
- Tina discussed what the funds raised by P&C are used for, anxiety project, new readers for K-2, laptops for year 3-6 and online guardians. Without P&C fund raising to support these projects the school would not be able to provide these types of projects. Kids are building resilience based off these [projects](#). It was agreed that an End of year summary of how P&C funds were spent would go into the news letter
- Old school clothes in current style/material, can be donated to Uniform shop. Only clean clothing.
- P&C to support the school financially to help with welfare expenses. Recurring annual expenses for hardship will be topped up by P&C at Tina's discretion
- Amy skipathon/Fathers day - combined \$31,000 On line raffle went well
- Gardening club - working bees discussed.

Reports

Treasurer:

Manly Vale Public School P&C Inc.
Treasurers Report
11-Aug-25

Total in bank account	136,948	Balances @ 14 October 2025
Excluding Band a/c (ring-fenced)	88,225	
Approved expenditure (not yet paid)		<i>Notes</i>
Net of approved expenditure	88,225	
Historic target float/balance (prudent)	50,000	
Available to spend immediately	38,225	
Expected remaining fundraising this year	30,000	
Total available to spend this year	68,225	
Requested expenditure		<i>Notes</i>
Recurring		
Hospitality	800	
Oval maintenance at year end	5,000	
Contribution to Library for Sarah Garland audit	100	
Teachers Christmas party	1,000	
Miscellaneous	500	
Insurance	-	<i>Paid</i>
Financial audit	2,000	
Uniform shop loss	10,000	
Non-recurring		
Total requested expenditure	19,400	
2025 expenditure to date		
Computer payments	(80,000)	
Support for the hands-on science program	(10,000)	
Support of gardening club	(3,000)	
Creative arts programs	(7,000)	
PE and playground equipment	(10,000)	
Library resources and books	(8,000)	
Rebecca Cash - neurodiverse presentation	(500)	
PSSA uniforms	(4,000)	
Online guardians	(2,300)	
Insurance and P&C Fed membership	(2,029)	
Total Expenditure to date	(126,829)	

Principal:

P & C report – Tuesday 14 October

1. Thank you- Thank you to the P & C for the skip-a-thon fundraising. The children had so much fun, and we will be purchasing new soccer goals for the oval, replenishing the well-being wagons for our well being spaces in the playground and purchasing some laptops to replace the outdated laptops in the Year 1 and 2 classrooms.

2. Band Tour- tomorrow- I head off with the senior band students to tour the Blue Mountains and Bathurst. It is always an exciting time The cost of the casuals to go on this trip will be \$3450.00 which we will invoice the Band committee for. I know there is a new treasurer so I will get pam to send the invoice to her. I am getting concerned at the cost of this tour and will discuss at the next Band meeting.
3. Canteen- We needed to purchase 2 toners for the canteen 167.44. Could the canteen be a n bit more lenient when caring the school for the lunched s taken by the birds?
4. Kindy Orientation- Drinks evening on Wednesday 5 November at 6pm. Will the P & c be putting on the welcome night drinks and canvassing volunteers from our new parents? 71 students enrolled so far
5. Uniform shop- 3 iPad ordered for Wendie. \$1619.85 will be invoiced to the P & C?
6. House flag- Name change- P & C contribution to the name change. We will come down to a few and then sed to community for a vote and input. How would you like me to do this?
7. Carols night- Stuart from the church contacted me Are we happy to go ahead and support? They are happy to the community user agreement. Not sure how this happened last year. Saturday 6 December
8. Leadership- Year 5 stepping up for leadership. Timetable will go home next week.
9. 2026- drop-in classes to 22 classes. Sadly, we will need to let go of some of our temp teachers at the end of the year.

President:

No report

OSHC:

Canteen:

Report below

Canteen is up and running for term 4.
Blizzards have returned for the warmer weather. Slight increase in price to accommodate maintenance of machine. Now \$3.00.
Salads available again for summer.

Uniform Shop:

Activity (since last meeting)

- Continue to fulfil online orders
- Orientation speech and Children's fashion parade organised for next week 20th

October

- Stock ordered in preparation
- SOH for end of Sept \$35906.35
- I have requested the school purchase 3 x basic 11 inch ipads instead of 2 ie one large and one small as my personal ipad that I use at shop openings is also timing out with shopify. It is cheaper to buy the 3 small than 1 large and one small. I did reach out to the exec team to get permission and only Xara replied. This is time sensitive to the next opening, which is on Monday, so it has been put into motion.

The Tech guy at the school originally quoted 1 x Small \$849.00 +1 x Large \$1,349.00 =
\$2198

Instead, 3 x basic 11" ipads at \$599 will be \$1797 minus the school discount with will be \$150.00

Band:

Non attendance, no report

Cafe Owl:

Non attendance, no report

Class Coordinator:

Busy term with fundraisers. Both the skipathon and Father's Day went smoothly. The Father's Day Breakie made a profit of \$5,530.

The Skipathon profit was \$26,358. So combined approx \$31,800.

Compared to last year we made a few \$1000 less with the skipathon but Father's Day raised about \$2000 more.... mainly due to the raffle being online and available prior to the event.

I was worried about having the 2 events on at the same time and if it would effect money raised, but it didn't make a huge difference. The tough part was that parents got hammered by me with emails reminding them of both events running simultaneously but I tried my best not to overload people too much. It's a fine line.

I would like to say a huge thank you to Sally Tindall for taking the lead at the last minute with Father's Day at cafe owl. And I'd also like to acknowledge all the year 1 & 2 parents who helped on the day. Also a lot of the regular cafe owl crew stepped up to help, even though it wasn't their allocated year fundraiser.

Thanks to Becky for organising the juices and Kaisa Nieminen for managing all the online side of Father's Day and the skipathon.

Thanks to Kate Williams and Danielle Ridgeway for helping to count the skipathon money with Kaisa.

PLUS I'd like to acknowledge all the help from Barry, the teaching staff and office staff for their help with both these events.

Trivia Committee:

All set to go. Expected net profit 20k

Neurodiverse Parent Support Group:

Non attendance, no report

Next Meeting:

18 November 2025 7pm

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