



**MANLY VALE PUBLIC SCHOOL  
Parents & Citizen Association**

**MINUTES OF GENERAL MEETING  
Tuesday 12th September 2023**

Principal	Tina Lee
President	
Vice President	Chris Nicholls
Vice President	John Gillings
Secretary	Xara Roznerski
Treasurer	Peter Weatherston (absent)

**Attendance:**

Amy Hansen, Becky McGowan, Holly Fellowes, Jane Ellis, Ali Malone, Chris Nicholls, John Gillings, Xara Roznerski

**Chair:** Chris Nicholls

**APOLOGIES**

Wendie, Pete, Karen, Kate

**Minutes of the General Meeting held on 18/07/2023**

Approval of Minutes                      Motioned: John Gillings      Seconded: Tina Lee

**Action Arising from Previous Meeting:**

- Tina to discuss buddy bench further with the wellbeing team, SRC, and teachers.

Tina taken back to the staff, wellbeing team. Training year 5 peer support leaders. So setting up a program with peer support rather than a bench.

- Becky to get back to p&c with more information about the new guidelines

No information yet

- Pete to follow up with Westpac

Pete has been following up with Westpac

- Chris and John to coordinate caretaking of the President position until next AGM

Good to go.

- Discuss changing the way school reports are sent out

Tina fed back that P&C supported going out via email but also was conscious of accessibility. Supported having the option to have the school print out.

**Correspondence In and Out:** Warringah Aquatic Centre, Spring Collective

**MEMBERSHIP:** none

## **REPORTS:**

**OSHC:** (verbal)

Not a huge amount to report. OSHC running smoothly, looking for approval for more numbers and want to send out the Kindergarten enrolment email ASAP. Discussed how wonderful the team is and how the culture there is mature and safe. A big thank you for the disco! The OSHC team are just wonderful.

### **Principal:**

Thank you to the P & C and all the parent volunteers that put on a wonderful Father's Day breakfast. It was truly a lovely community day, and all the dads really enjoyed their time at the school. To Amy Hansen and the Class Coordinators well done.

### **Events**

We have had so many events this term with Book Parade, Matilda's dress up, Education week Open day, Athletics carnivals, Disco, Gala Dance sport event, and performances at Chatswood and the choir performing last night at the Opera House. Along with academic events including Spelling Bee, Canberra camp and Bear Pit Public Speaking. It is always a busy term and enjoyable, but we certainly will be looking to cut down events for next term. Trying to implement a new curriculum along with disruptions every week has created a lot of instability in the behaviour of the students.

### **Thank you to OSHC staff for Disco**

Thank you to the OSHC team for the wonderful end of term disco. It was a fantastic afternoon and we all so appreciated the OSHC staff and their commitment to the students and school. Well done!

### **Hip Hop Dance expo- Tuesday 19 September**

Next week we will finalise our Stage 2 dance program with a Hip Hop dance spectacular in the school hall from 2pm. Ms Vanessa has once again choreographed the dances and it will be great to see our Year 3 and 4 students perform next week.

### **Friday Arrangements this week**

Summer PSSA starts this Thursday for one week only and continues then in Term 4. We have decided to have normal bell times this week and a normal recess at 11am. There will be a 3-6 Assembly with merit awards at 9am in the K-2 COLA, as the hall is unavailable this Friday due to Trivia Night set up.

### **Banner assembly- Friday 22 September**

Our final Banner assembly for the term will be held on Friday 22 September at 9am. Principal awards closed today for those students wanting a Banner this term.

### **Focus on well-being.**

Next term we will be focusing on well-being with our students. We are training our Year 5 students to be leaders and implementing a peer support program in 2024. We have also implemented Life Skills Go program where students check in with their teacher each week via an app. This is to hopefully so that teachers become more aware of the

issues being felt by some of our children and families. Peer support training to happen next term with year 5 and peer support will be introduced as a program for 2024.

### **New Assistant Principal**

After a merit selection process Cadence Abrahams was successful in achieving the permanent Assistant Principal position at the school. Thank you to Karen Murgatroyd who sat as the parent representative on that panel.

### **Workshops**

Cadence has run a workshop for teaching maths to the ES1 parents. It was very well attended last night. There has also been a workshop for PAX training run by Mrs Birrell and Mrs Oscroft. This was also well attended. I think parents are wanting and needing support at home so the workshops will be ongoing and a great way to get more parents involved.

Online Guardians will be an evening presentation for next term to support parents dealing with Online platforms and their children accessing social media.

### **Kindergarten Orientation 2024**

We will begin our Kindy Orientation process for 2024. Our first Orientation is on Monday 16 October at 9.30am-10.45am. We are hoping that all students will have been enrolled by then. Please remind neighbours that next term we start orientation and if they haven't enrolled, they need to do so. Online is fine. So far, we have accepted no out of area enrolments. The Current OSCH is in the process of gaining more space to accommodate before and after school care. There is a school tour this Thursday 14th Sept at 9.30am.

### **Budget priorities 2023**

Science budget- spent- \$5000

Signage for well-being signs and Peer Support program implementation- \$10000

Online Guardian workshops- Term 4- Digital students and parent workshops provided by Online Guardian to assist student and their parents in safe online practices and behaviour- For a whole school audit of how students are using online platforms plus students workshops and a parent evening the cost would be \$2300.

Student workshop alone is \$800

Parent workshop- \$1300

Please see brochure attached

<https://drive.google.com/file/d/1EQvIaeFBD5ey5BwETqGRjNjbAu5DTc3Y/view?usp=sharing>

### **House names**

Come through parent's survey and SRC to change the school House names to a more updated culturally inclusive, gender equitable names. We thought we would start this process next year by sending out a survey and getting parents, students and teacher consultation.

### **Thursday 21 September- Frog Talk**

Next Thursday the Manly Dam environment centre will host a talk in the school hall on Frogs. Jodi Rowley will be the presenter.

<https://manlydambiodiversityproject.org/>

### **Bushfire season- 1 October 2023**

Our bushfire season will begin whilst we are on school holidays. We have a category 2 zoning for bushfires. With this high ranking we will be communicating with all parents at the beginning of next term to provide us with updated contacts if we need to evacuate the school. Our evacuation procedures this year will be emailed to all parents. The students will practise a full evacuation at the beginning of next term. Please be sure to download the Schoolzine app so that instant notifications can be sent to your contact lists.

**Café Owl**

Anay Rodrigues did an amazing job with the artwork. It would be wonderful to clean up the back storeroom now.

**World Teacher’s Day- Friday 27 October**

Would it be okay for the P&C to support the purchase of umbrellas for all staff including the OSHC staff? It would be about 50 umbrellas.

Present members voted yes

**Action:**

- Tina is asking for \$5000 additional for Science for the school annually. P&C supports Pete to fulfill this if there is \$5000 to spare.
- Tina floated an idea of getting the Online Guardians in for parents and students. Tina had a loose quote, P&C voted to give whatever it cost to get them in Tina to research and organise.
- John to action Cafe Owl cleanup
- Tina to order umbrellas for Teacher’s day. Present P&C members next meeting to sort attaching cards.

**President:**

Position empty

**Treasurer:** (absent)

We have raised more funds than anticipated this year already. We have raised almost \$50,000 with our main fundraiser the Trivia Night to come this week.

Assuming a conservative \$25,000k, we will have raised almost \$75,000 in the year compared to \$47,000 last year - a massive 55% increase.

Just wanted to flag how impressive this is - well done to everyone who helps to organize these events.

**Summary of 2023 fundraising (net of costs)**

Athletics carnival	2,045
Father’s Day	3,461
Mother’s Day	9,521
Trivia night (estimate only)	25,000
Skipathon / spellathon	32,584
	<u><u>72,612</u></u>

Recent highlights are the Skipathon raising over \$32,000, Athletics Carnival raising \$2,045 and Father's Day event raising around \$3,500.

We have cash balances (excluding band) of \$157,000.

Removing the committed expenditure of \$59,000 and the minimum \$50,000 float, we therefore have almost \$50,000 plus the trivia night profit (estimate \$25,000) = around \$75,000 available to spend.

We need to consider how this is best spent, noting Tina's previous request for additional funds for known future IT spend.

Regarding the Trivia Night, we have submitted the relevant event notice for insurance purposes and there will be an RSA accredited security person at the event.

**Manly Vale Public School P&C Inc.  
Treasurers Report  
8-Sep-23**

<b>Total in bank account</b>		<b>207,107</b>
<b>Excluding Band a/c (separate)</b>		<b>157,104</b>
<b>Approved expenditure</b>		<b>(59,000)</b>
Uniform shop storage est.	(3,000)	
Band instruments (2023 donation from P&C)	(5,000)	
Band instruments (Remaining 2022 donation from P&C)	(1,000)	
Contribution to computer fund	(50,000)	
Net of approved expenditure		<b>98,104</b>
<b>Historic target float/balance (prudent)</b>		<b>50,000</b>
<b>Available to spend</b>		<b>48,104</b>
Plus: estimate of funds still to be raised this year		<b>25,000</b>
<b>Total available to spend this year</b>		<b>73,104</b>
<b>Summary of disbursements – 2023</b>		<b>(21,389)</b>
Athletic singlets	(2,305)	
Painting Handball Courts	(2,000)	
Oval Maintenance 2023	(3,600)	
3 x charging cabinets	(10,184)	
2023 hospitality	(800)	
Café Owl Paint	(500)	
K-2 Playground equipment	(2,000)	

**Canteen:**

The canteen remains busy in the lead up to the holidays.

We still have very few volunteers, this seems to be consistent with other schools in the area

We have introduced Pure Pops to the menu, all natural ingredients and compostable packaging. They are selling well through flexischools.

All staff have completed their food handler training

Thanks to the P&C and Tina/Sharon for approving the canteen's end of term/ start of term plan to close for orders last day and 1st day back to assist with cleaning.

**Uniform Shop: (absent)**

Everything is running smoothly 😊

**Band: (absent)**

No report

### **Cafe Owl: (absent)**

No report

### **Class Coordinator Update:**

- The Athletics Carnival Cake Stall was a great success. Raised \$2,044. The kids loved choosing their cupcake. We did have A LOT. Enough to sell again the next recess and lunch and still have some left over. That may be something next year to consider, whether instead of asking the whole school to bake cup cakes, maybe just certain years. Just a thought.

- Father's Day breakfast was a big success. Raised \$3,461. Having the extra bbq & hot plate inside Cafe Owl was amazing, and meant all the sausages were cooked early and able to be kept warm, and being lucky enough to use Cafe Owl, made serving over the counter a dream. We had a great number of volunteers. I don't think anyone had to wait longer than a minute in the line, which is amazing.

- Final fundraiser, Trivia Night is all going to plan for Sat 16 Sept. The live auction is on-line and is officially live. The committee has advised me an update, Sarah Garland is managing the online auction. Tina is kindly doing the welcome, Chris Nicolls drawing the raffle tickets, Wendi is loaning her eftpos machine, and the office will be managing the prize redemption.

- Thank you to all the amazing volunteers for these events, as well as the support and help from Tina Lee, Sharon Oscroft and all the teachers.

### **Neurodiverse Parent Support Group: (Holly representing)**

Skye has reached out to a psychologist to come in for a Q&A for the neurodiverse kids. That will be held on Monday the 23rd Oct.

**Action:** Skye to confirm numbers for the neurodiverse Q&A night to be confirmed to Tina

### **Other Business:**

Chris brought up Christmas Carols for the 2nd of Dec. Chris rallying Choir and Band.

### **Spending Priorities:**

- Tina asked for \$5000 for the Science Program
- P&C voted to fund umbrella's as gifts to teachers for World Teacher's Day on the 27th October including OSCH
- P&C voted to pay for the Online Guardians workshop

Mtg closed at 8:45pm

Next Meeting

General Meeting: Tuesday 17th October 2023

**Actions:**

- Tina to research Online Guardians and organise with support from the P&C
- Peter to confirm that we have \$5000 to annually put towards School Science
- John to action Cafe Owl cleanup
- Tina to order umbrellas for Teacher's day. Present P&C members next meeting to sort attaching cards.
- Skye to confirm numbers for the neurodiverse Q&A night to be confirmed to Tina
- Tina to get a quote for the umbrellas
- Chris to get more information for the carols.