



**MANLY VALE PUBLIC SCHOOL
P&C GENERAL MEETING**
Tuesday 9th April 2019 at 7pm

PRESENT

President	James Fewtrell
Vice President	Helen Gay
Secretary	Karen Murgatroyd
Treasurer	Tony Sherlock
Principal	Tina Lee

David Tribe, Caroline Sylvester-Smith, John Gillings, Darlene Jeffs, Chris Nicolls, Lee Meredith, Kate Williams, Rebecca Lloyd, Kaisa Nieminen, Heather Peel, Vic Paice

Apologies:, Kerry Smallman, Philip Daffy, Jay Zmijewski, Shay Gillings, Kristen Te Pania, Wendie McDougal, Kristen Welsh

Minutes of the last meeting:

Approval of Minutes **Motioned:** James Fewtrell **Seconded:** John Gillings

Action and Business Arising from Previous Minutes:

The new printer and pc for the uniform shop has been ordered – waiting delivery.
More storage space will be available for the uniform shop under the hall at some point.
Research is ongoing into a new system for the uniform shop. Heather Peel may be able to help source this and will liase with Tony.

Membership

Membership paid by:
Kate Williams, Kaisa Nieminen, Rebecca Lloyd

Correspondence In & Out:

Nil

Principal:

1. Holiday construction/ Vacation Care

Just a reminder that the school will not be accessible during the 2 week holiday period as there will be ongoing grounds and construction work during this time. No students or community member will be allowed access to the site during this period except those students and parents using the Vacation program run by the Primary Oshcare service. Our holiday program will be run from the hall facility during the 2-week period and using the canteen as a kitchen during the break. Only students attending the Vacation care program will be allowed to use the school grounds.

2. NAPLAN information session

School hall tomorrow at 3.20pm. All welcome

NAPLAN online will take place next term during weeks 3 and 4 (Tuesday 14 May- Friday 24 May) for all students in years 3 and 5. All students will complete the tests online. For more information and practice tests please follow the link below:

<https://www.nap.edu.au/online-assessment/public-demonstration-site>

3. Interrelate Parent sessions – Tomorrow at 6.00pm and 7.15pm

4. Monday 29 April- Staff Development day

Just reminder to make alternative childcare arrangements on Monday 29 April as this is a scheduled Staff Development day and there will be limited supervision at school. Our after school provider Primary OSHcare has limited places available that day so please be sure and book a.s.a.p. To secure a spot for the first day back. School will resume on Tuesday 30 April for all students K-6.

5. Barefoot Bowls night last Friday

Thank you to all the parents who attended with special mention to Kristen Te Pania and Karen Murgatroyd who organized the night for staff and parents. All teachers who attended had a wonderful evening and it was a great way to kick off our combined social events for the year. Our first major fundraiser for the year is the Mother's day stall on Friday 10 May (organized by our new Kindergarten parents).

6. Band NSWEE evening at Forest High

Last Monday our Senior and Junior bands had their first performances of the year. Both bands represented the school proudly and showed tremendous skill and improvement in their musical abilities. Our new junior band conductor Carlos had prepared a new composition for our junior band to play, which received a lot of applause and encouragement from the audience. Thank you to all the parents that drove the students to the concert and to Ms. Taylor and Ms. Stacey for attending the concert and organizing the students.

7. Easter Hat Parade- Friday 12 April 10am

Our K-2 students will parade their Easter hats made with their senior buddies this Friday at 10am under the K-2 COLA. All parents and grandparents are welcome to come along and see the hats that day.

8. Year 3 and 4 Photographic exhibition- Friday 12/4 at 9am

Our stage 2 students would like to invite all parents to view the photographic exhibition they have put together from their recent trip to Manly Dam with the Field of Mars team. The photographs reflect their investigations and work in our local bush land. Feel free to come up and view the exhibition prior to watching our Easter hat Parade.

9. PSSA – Winter competition

The notes for all winter PSSA team members went home this week. The competition is due to start the first week back next term. Please return permission notes and money to school by Wednesday 1 May. Students will not be allowed to participate in PSSA teams without permission. The PSSA fees cover the transport costs and additional coaches required to run competitive sport in the school. Non-payment alternatives are available on a Friday if required. We will be offering professionally coached netball and badminton sports to our Home Sport program next term. Coaches for PSSA include:

Boys' soccer- Ms. Lisa Cash, Ms. Bianca Murray

Girls Soccer- Mrs. Nicole Blackband, Ms. Kate Stacey

Netball- Mrs. Ellie Radan

Rugby League- Mrs. Mel Ward

10. ANZAC Day Service- Wednesday 1 May

We will be having our official ANZAC day service on Wednesday 1 May in the school grounds. Our school leaders will run this service.

11. Congratulations Ms. Victoria Durazza

This Saturday Ms. Durazza teacher of 2D will be married to her longtime partner Mr. Paul Warnock. On behalf of Manly Vale Public School we would like to wish her all the best for her upcoming nuptials and hope she has a wonderful day.

12. Quote for hall sound system- Total would be \$66,115. This would include 2 screens, audio, microphones, all electrical, and speaker systems.

Motion: P&C to pay half the cost of the Sound System for the hall subject to receiving two more quotes. Approved

Action: Tina to organize two additional quotes for the sound system for the hall.

13. Policies and Procedures for the new website- I need updates from the uniform shop (Wendy), canteen, (Kerry) P & C (Karen) and School Council (Louise).

P & C minutes will be put on website every month just need an overview of roles and purpose and fundraising initiatives for each year.

Actions from last meeting:

1. School Council- It was decided that the school council would be maintained until the end of the year/project to provide support and advice to Tina and the school during the final stages of the construction. The formalities of voting, elections and formal advertising would cease and the council would act in an advisory capacity. Thank you to James and John who attended the meeting and gave their support and input from the P & C.
2. Sustainability concerns- Addressing the sustainability concerns from last meeting. Claims of boxes of glue sticks thrown in the bin. No staff member can recall any wastage of unused utensils. Glue sticks may have dried up, as had a lot of the paint from storerooms. The recycling of school and materials was as such:
 - A) 10 smart boards and projectors to Balgowlah Hts PS
 - B) Furniture went to St Ives North, Balgowlah hts, Seaforth, Wheeler Hts with the remainder being returned to Clarence in storage.
 - C) All phones recycled and returned to new school.
 - D) Classroom- went to Narraweena PS
 - E) Whiteboards- to local community
 - F) Electrical cables all collected on the last day and now in storage
 - G) All fire extinguishers are being returned to Chubb
 - H) Plants taken from nature area and planted at Manly Dam to be put into new garden of school.
 - I) Sandstone pieces are being reserved for entrance way to school
 - J) Seating kept to be reused
 - K) Solar panels investigated but not worth recycling as it were old technology.
 - L) Canteen- retained all unusable appliances.
 - M) Staffroom- all appliances kept including fridges, which will be given to local, schools if not required.
 - N) Tote trays/ furniture all retained and currently to be reused for computer storage or given to local schools.

- O) Stage 2 teachers required pencils- 2 x 12 pencils. All were collected and used.
- P) Kindergarten coloured pencils- now used in the science rooms.
- Q) Books from library were taken and given to a charity abroad through a contact (Clair O'Connor)
- R) Hall stilts and totems- reserved to be redone as a yarning circle in the new school
- S) Chicken coup and compost bins – saved for reuse.
- T) All garbage bins reused in new school but new recycling bins have been ordered.
- U) Play equipment and tables all saved to be renovated and reused.
- V) Brass bag hooks removed from old classrooms and kept along with display string and cup hooks to redo displays in new classrooms.
- W) All scissors, rulers and pencils were salvaged and made into class sets.
- X) 3 interactive panels kept and now being used in staffroom and library.
- Y) Cardboard packing boxes all reused in our Design, Make Innovate projects in stage 3.
- Z) Exercise books kept for writing groups, spare paper for Art shack.

President:

Thank you to Tina on her report, probably the main reason most people attend P&C is to hear what you have to say. Well done on two people bringing along a 'buddy'! I would like to encourage this again at our next meeting.

The bowling night was a great success, thank you to Karen and Kristen for organising this. It was especially nice to see the teachers team and we would like to pass on our thanks to them for supporting the event.

I recently attended my first school council meeting and I was very impressed with their approach and direct questioning used to ensure the school is finalized to where we want it to be. David Tribe commented that he 100% behind the school and willing to assist if he can.

Treasurer:

MANLY VALE PUBLIC SCHOOL P&C Inc.
TREASURER'S REPORT
09-Apr-19

	8-Apr-19	7-Mar-19	4-Dec-18
MVPS P&C Transaction/Fund Raising A/c	1,182.61	16,471.49	16,715.52
MVPS P&C cash reserve bonus A/c	56,497.57	33,466.67	33,380.19
MVPS cash for available for spending	57,680.18	49,938.16	50,095.71
MVPS Operational Bank Accounts			
Canteen A/c	2,669.08	2,362.58	8,373.82
Canteen debit card A/c	232.00	590.65	378.06
Uniform shop A/c	12,973.93	21,317.55	4,772.68
Cash float in operational accounts	15,875.01	24,270.78	13,524.56
Total MVPS spending and operational cash	73,555.19	74,208.94	63,620.27
Band A/c	17,029.89	8,890.87	17,406.60
Total cash across all MVPS bank accounts	90,585.08	83,099.81	81,026.87
Uniform shop stock- estimated (unaudited)	55,000	55,000	70,000
Receivables & Payables			
Receivable from School for Sydney Refrigeration	297		
Proceeds from bowling night - est.	1,500		
	<u>1,797</u>		
P&C activities that raised funds in 2019			
Donation from Uniform shop to P&C (8 Apr 19)	10,000		
Bowling Night (5 April 19) - est	1,500		
	<u>11,500</u>		

Canteen:

The need for a commercial dishwasher was once again discussed. Becoming a real issue on busy days and concerned that volunteers are spending their whole shift washing dishes.

Proposal: The P&C to purchase a commercial dishwasher for the canteen.

Proposed: Karen Seconded: Tony

Action: Helen to get three quotes.

It was discussed the need for someone to be trained as a casual in a supervisory role in case both Kerry and Robyn are unable to come in. We need to investigate who may be interested. It was suggested a procedure manual needs to be put together of the role along with an outline of the day to day jobs that are to be done.

Uniform Shop:

Everything running smoothly in the uniform shop and the volunteers – Helen Gay, Dahni Sollberger, Michelle Rademeyer, Ali Lowe, and Ruth Eastburn - are doing a fantastic job and making life easier.

Concern was raised that parents are unable to purchase small size winter tunics online. Helen confirmed they are available to buy in the uniform shop but they are not showing due to a glitch in the online system.

Action: Helen to liase with Wendie and make sure size 4 & 6 winter tunics are available to order online.

Fundraising:

An outline of the fundraising activities for the year:

Term 2 May 2019: Mothers Day Events – run by Kindy with some helpers

Raffle

Organised by Leonie Scholtens, 500 books of 10 tickets will cost \$500 to print, we would envisage charging \$2 per ticket (\$20 for the book) so this is basically \$19 per book profit. Leonie has managed to get some lovely prizes already which is good. Books to be printed ASAP and hopefully go out in last week of term.

Mother's Day stall Friday 10th May

All kids in the school asked to donate a gift worth \$5- \$10 and then the stall is held to buy the gifts. We will encourage the kindy parents to assist in sorting and arranging gifts the evening before and manning the stall on the day. We have sourced some re-usable bags for free which will be used for the children to take the gift home in.

Cake stall - tbc

Term 3 July/August 2019

Spell-a-thon– run by Stage 3 Parents

As in previous years this has potential to raise a lot of money and stage 3 parents will coordinate and assist teachers in the running. If staff would prefer a skipathon or other (athon) and there is playground space this can be arranged.

Father's Day and hall opening (hopeful of audiovisual equipment) Stage 1 parents

Friday 30th August: Father's Day movie night, in the hall. \$10 per ticket (\$30 per family) including sausage sandwich. Other treats on sale. Wear onesies/comfy clothes and bring beanbag or pillow

Term 4 October/early Nov TBC Stage 2 parents

Parents trivia night

As in previous years except in MVPS hall with all doors open. The later timing of the event will hopefully help with it being warmer and max tickets we can sell. All the usual money making auctions, games etc. Hoping Kim Graham will be back on board as MC. Themes TBC...Thinking School then and now as a bit of a nod to the new school, history, sustainability etc...but open to suggestions

Spending Priorities: See Principles Report

Items for Other Business:

None

Meeting close 8.30pm

Next Meeting – Tuesday 14th May at 7pm

Items to Action:

Action: Helen to liase with Wendie and make sure size 4 & 6 winter tunics are available to order online.

Action: Tina to organize two additional quotes for the sound system for the hall.

Action: Helen to get three quotes for the purchase of a commercial dishwasher for the canteen.

Action: Policies and Procedures for the new website – Tina need updates from the uniform shop (Wendy), canteen, (Kerry) P & C (Karen) and School Council (Louise).