



**MANLY VALE PUBLIC SCHOOL
P&C GENERAL MEETING**
Tuesday 12th March 2019 at 7pm

PRESENT

| | |
|-----------------------|------------------|
| President | James Fewtrell |
| Vice President | Helen Gay |
| Secretary | Karen Murgatroyd |
| Treasurer | Tony Sherlock |
| Principal | Tina Lee |

Kristen Te Pania, Ian Hills, Sally Kilbride, Wendie McDougal, David Tribe, Caroline Sylvester-Smith, John Gillings, Naida Entwistle, Turia Mako, Denise Fisher, Katherine Deves, Darlene Jeffs, Chris Nicolls, Justine Northcott, Lee Meredith, Kristen Welsh, Kate Williams, Rebecca Lloyd, Kaisa Nieminen

Apologies:, Kerry Smallman, Penny Dixon, Philip Daffy, John Logan, Sharon Fewtrell, Leonie Scholtens, Jay Zmijewski, Shay Gillings

Minutes of the last meeting:

Approval of Minutes **Motioned:** Naida Entwistle **Seconded:** James Fewtrell

Action and Business Arising from Previous Minutes:

Action: John Logan to put together a proposal on the band scholarship to present at the next meeting

Action: Tony to investigate solutions for a new system for the uniform shop

Membership

Membership paid by:

| | | |
|------------------|--------------------------|-------------------|
| Karen Murgatroyd | Caroline Sylvester-Smith | Jay Zmijewski |
| John Gillings | Kristen TePania | Naida Entwistle |
| Shay Gillings | Tony Sherlock | Turia Mako |
| Denise Fisher | Katherine Deves | Darlene Jeffs |
| Wendie McDougal | David Tribe | James Fewtrell |
| Chris Nicolls | Helen Gay | Justine Northcott |

Correspondence In & Out:

Nil

Principal:

1. Project update - still a lot more to do but the timeline is still for completion at the end of the April school holidays. A project update is being given at the next School Council Meeting on Monday 1st April.

Main Concerns:

Landscaping plan

Completion time

Traffic management plan

2. Defects- Many defects but we are slowly working through them all. Year 5 and 6 classes are due to move into their new classrooms this week and we are hoping that that is still the case. Lights are being finished at the moment. The grass area at the front of the school is due to be ours next week.
3. School Council representative from School Council- need to vote on someone attending. Is there a place to run both the School Council and the P & C?
Action: James Fewtrell and John Gillings to attend the next School Council Meeting and to report back to the P&C. To be discussed at next meeting: How will the School Council operate going forward?
4. Band- The Junior Band has a new conductor- Carlos Villanueva, who will start this Thursday. Very exciting musician. Has worked at Curl Curl North for many years and has his own music academy.
5. Staffing and Classes- 22 Classes this year. New staff include- Bianca Murray, Catherine Thomson, and Christina Hacking. All very settled into their new school and enjoying the new classrooms and facilities.
6. Class Coordinators- Thank you Kristen TePania for organising communication again this year. We had a very successful meeting last Friday and all classes are well on the way to completing their email lists and communicating the first fundraiser "Barefoot Bowls".
7. Information nights- all completed with school tours before each one. Very successful turn out.
8. Online NAPLAN- 13 May (prep) day to 24 May. 10-day window to complete all papers. Year 5 will be doing the writing online.
9. Photo day – very successful. In the hall this year. Disappointing uniform spectacle for the beginning of the year. There will be a blitz on the uniform this year.
10. School Fees- will come out this week. We have already had some people pay. The fees which will be cheaper this year due to extra funding received from the DoE.
11. One to One device- Money has been allocated to the school to provide one to one device use for all students. The roll out will beginning next term. The canteen and uniform shop will get a new printer and devices they require out of the school budget.
12. GATS- No Gateways this year. Doing the programs ourselves. Aga Banham is still doing her GATs support but it is being paid for in the school staffing allocation.
13. Easter hat Parade – Friday April 12 last day
14. Dance- New dance teacher- Ms. Vanessa doing K-4 dance. Hip Hop for stage 2 in Term 3. Year 5 will do Dancesport and Year 6 will do Dance to be Fit.

President:

Congratulations to Tina on our wonderful new school! We acknowledge the hard work by Tina and her staff to have the school fully functioning for Day 1 of Term 1. We are extremely lucky to have this amazing facility and we are all blown away by just how impressive the facilities are.

Thank you to everyone involved in packing, relocating and unpacking the Uniform Shop and Canteen.

We have our first P&C event coming up on Friday 5th April – Barefoot Bowling in Manly. This is a social event and we would love to see as many people there as possible. It should be a great night.

Great to see so many people here tonight and lots of new faces. At the next meeting ‘bring a buddy’ along so we can involve more people in the activities of the P&C.

Treasurer:

Bank balance is looking decidedly healthy, with P&C now having circa \$60,000 of available cash to spend for the benefit of the school. The main reason for the increase is the uniform shop since December -18 is due to Wendie and her team converting elevated inventory to cash plus some price increases.

**MANLY VALE PUBLIC SCHOOL
TREASURER'S REPORT
07-Mar-19**

| | 7-Mar-19 | 4-Dec-18 |
|---|------------------|------------------|
| MVPS P&C Transaction/Fund Raising A/c | 16,471.49 | 16,715.52 |
| MVPS P&C cash reserve bonus A/c | 33,466.67 | 33,380.19 |
| MVP S cash for available for spending | 49,938.16 | 50,095.71 |
| MVP S Operational Bank Accounts | | |
| Canteen A/c | 2,362.58 | 8,373.82 |
| Canteen debit card A/c | 590.65 | 378.06 |
| Uniform shop A/c | 21,317.55 | 4,772.68 |
| Cash float in operational accounts | 24,270.78 | 13,524.56 |
| Total MVPS spending and operational cash | 74,208.94 | 63,620.27 |
| Band A/c | 8,890.87 | 17,406.60 |
| Total cash across all MVPS bank accounts | 83,099.81 | 81,026.87 |
| Uniform shop stock- estimated (unaudited) | 55,000 | 70,000 |

Profit and Loss
 Manly Vale Public School
 All P&C Sub Committees
 1 January 2019 to 31 March 2019

[Add Summary](#)

| | Band | Canteen | Uniform Shop | Unassigned | Total |
|---------------------------------|-----------------|-------------------|------------------|--------------|------------------|
| Income | | | | | |
| Canteen Sales | 0.00 | 5,209.00 | 0.00 | 0.00 | 5,209.00 |
| Interest Income | 2.31 | 1.24 | 4.93 | 56.72 | 65.20 |
| Uniform shop sales | 0.00 | 0.00 | 14,131.15 | 0.00 | 14,131.15 |
| Total Income | 2.31 | 5,210.24 | 14,136.08 | 56.72 | 19,405.35 |
| Gross Profit | | | | | |
| | 2.31 | 5,210.24 | 14,136.08 | 56.72 | 19,405.35 |
| Less Operating Expenses | | | | | |
| Band - Band Camp Expenses | (500.00) | 0.00 | 0.00 | 0.00 | (500.00) |
| Band - Event Expenses | 83.87 | 0.00 | 0.00 | 0.00 | 83.87 |
| Bank Fees | 0.00 | 0.00 | 173.46 | 0.00 | 173.46 |
| Consulting & Accounting | 0.00 | 97.50 | 0.00 | 0.00 | 97.50 |
| Containers | 0.00 | 24.99 | 0.00 | 0.00 | 24.99 |
| Flexischools commission | 0.00 | 117.63 | 0.00 | 0.00 | 117.63 |
| General Expenses | 0.00 | 0.00 | 602.30 | 0.00 | 602.30 |
| Groceries | 0.00 | 2,027.91 | 0.00 | 0.00 | 2,027.91 |
| Iceblocks | 0.00 | 823.20 | 0.00 | 0.00 | 823.20 |
| Manly Freezers | 0.00 | 1,324.89 | 0.00 | 0.00 | 1,324.89 |
| Milk | 0.00 | 150.48 | 0.00 | 0.00 | 150.48 |
| Superannuation | 0.00 | 547.28 | 516.28 | 0.00 | 1,063.56 |
| Telephone & Internet | 0.00 | 0.00 | 66.42 | 0.00 | 66.42 |
| Wages and Salaries | 0.00 | 5,760.90 | 6,005.92 | 0.00 | 11,766.82 |
| Total Operating Expenses | (416.13) | 10,874.78 | 7,364.38 | 0.00 | 17,823.03 |
| Net Profit | 418.44 | (5,664.54) | 6,771.70 | 56.72 | 1,582.32 |

Canteen:

It was a difficult start in the new kitchen with the lack of equipment but we are fully up and running now. It has been a slow start in sales and there has not been as many children coming to the canteen. We have started taking a trolley with snacks up to the play area.

Uniform Shop:

The move has gone well, unfortunately some things have been broken. We will need to purchase more shelving. We need more storage, Pickles no longer holding stock for us, it was mentioned that there could be space under the school hall. Looking forward to receiving the new printer & pc. Currently placing new stock order with pickles.

Action: Wendie to look into the option of using space under the hall.

Action: Wendie to order new shelving.

Action: Tina to organize from DoE the printer and pc and being added to the network.

Band:

John will report at the next mtg the proposal to start a Band Scholarship. This year the senior band will be going on tour, this will take place in Week 2 of Term 4. Band camp this year will be held at school.

This year we have 39 Senior Band and 17 Junior Band members. A band uniform is being implemented this year. Payment of this was discussed and recommended a hire fee should be introduced.

The first performance is Monday 8th April at the NSSWE concert at Forest High School.

Fundraising:

Lee Meredith and Kristen Welsh have offered to co-ordinate the fundraising for the year. Events will be organized by Year Groups and communication for this will be through the class coordinators. Information regarding our first fundraising event for the year our 'Mother's Day Stall' (which will be run by kindergarten) will be out soon.

Class Co-Ordinator:

Tina and I met with the class coordinators last week, the meeting was well attended. We ran through what the expectations of the role are along with the process.

Communication this year will be through the following channels:

School App

Newsletter

Class coordinators

Spending Priorities: To be brought to the next meeting

Items for Other Business:

Café Owl – we won't get access to the old canteen until the landscaping is finished. Hoping to re-open in Term 2. Ian Hills has kindly offered to help get this back up and running.

Stationary Orders – it was felt that there was a lot of wastage. Leftover stationary should be sent home or utilized within other areas of the school. There may have been more waste than usual last year due to the move. Stationary orders are assessed each year by each stage as to the requirements for the following year. This will be looked at again towards the end of the year.

Sustainability within the school – a lot of practices had to be abandoned due to the build but they will be re-implemented as we settle into our new school. Waste Free Wednesday has started again and going very well.

Meeting close 8.30pm

Next Meeting – Tuesday 9th April at 7pm

Items to Action:

Action: Wendie to look into the option of using space under the hall.

Action: Wendie to order new shelving.

Action: Tina to organize from DoE the printer and pc and being added to the network.

Action: James Fewtrell and John Gillings to attend the next School Council Meeting and to report back to the P&C. To be discussed at next meeting: How will the School Council operate going forward?