



**MANLY VALE PUBLIC SCHOOL
Parents & Citizen Association**

**MINUTES OF GENERAL MEETING
Tuesday 7th February 2023**

PRESENT

Principal	Tina Lee
Vice President	Chris Nicholls
Vice President	John Gillings
Secretary	Karen Murgatroyd
Treasurer	Peter Weatherston

Beccy McGowan	Jane Ellis	Holly Fellowes
Amy Hansen	Xara Roznerski	Kate Williams
Wendie McDougall	Kaisa Nieminen	Susan Kennedy
Jayne Murphy	Angi Olsen	Lee Meredith
Naomi Kiarie-Roznerski	Skye Abernethy	Ali Malone
Rory Harper	Jane Ellis	

APOLOGIES

Karl Treacher	Kristen TePania
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Minutes of the last General Meeting held on 08/11/2022

Approval of Minutes Motioned: John Gillings Seconded: Beccy McGowan

Action Arising from Previous Meeting:

Beccy has come up with a proposal of how she would like to see the canteen staffed this year. Karen still has to organise a meeting between Karl, Karen and Beccy to discuss and implement.

MEMBERSHIP:

The new year requires a payment of \$1 to be a member of the P&C for 2023 and the ability to vote at the AGM and future meetings. The following have paid:

Amy Hansen	Becky McGowan	Chris Nicolls	Holly Fellowes
John Gillings	Kaisa Nieminen	Karen Murgatroyd	Kate Williams
Kristen TePania	Lee Meredith	Peter Weatherstone	Susan Kennedy
Wendie McDougall	Xara Roznerski	Skye Abernethy	Ali Malone
Rory Harper			

REPORTS:

Principal

Welcome back to 2023. I trust you all had a wonderful holiday and enjoyed time with your families and friends. This week we have welcomed 101 Kindergarten students (5 classes) and 23 new students to the area. We have 561 students and have made 25 classes this year

All students were placed in their 2023 classes on Tuesday and most students seemed happy and settled in their new classrooms. Please remember that all students take a while to settle into their new surroundings and it is important to be positive about change and support your children during this transition time.

Northern Sydney Local Health District have shared a video series titled [Supporting the Transition to School](#). The video series aims to provide practical ideas to help parents, carers, early childhood educators and teachers to support a positive start to school. The videos and accompanying flyers can be found [here](#).

Welcome new teachers

We have some new teachers starting with us this year and we are also welcoming back some returning teachers from maternity leave.

New teachers include:

Mr Kieran Le Jeune - Year 5

Mrs Kate Adamo- Year 4

Miss Alisha Tamone – kindergarten

Miss Simone Lord- kindergarten

Mrs Sylvia Hardcastle- (Internship Year 3)

Returning teachers include:

Ms Kate Stacey (year 6- Tuesdays)

Mrs Lexi Macdonald (Year 2 -Thursdays)

Mrs Ellie Radan (Year 5- Monday & Tuesday)

Mrs Sarah Humphreys (Year 4 – Wednesdays)

Mrs Bianca Martin (Kindergarten -Friday/ Year 1- Thursday)

Mrs Aga Banham will be returning to her class 3B in week 4 after an emergency trip to Poland, but until her return we welcome Mrs Lisa Morrison who will take the class until her return.

Executive Team

We have some new Executive team members this year including Mrs Sarah Birrell who will take up the role of Assistant Principal Curriculum and Support. (APC&I). Sarah has been a dedicated teacher on all grades and stages at Manly Vale Public School and was successful in securing this promotion through a merit selection process. We look forward to Mrs Birrell working with teachers and in classrooms to support the implementation of the new syllabus.

Other Executive members are:

Mrs Tina Lee- Principal

Mrs Sharon Oscroft – Deputy Principal

Mrs Cadence Abrahams- Kindergarten

Mrs Carol Speight- Stage 1

Mrs Melinda Ward/Mrs Catherine Nelson- Stage 2

Mrs Nicole Blackband- Stage 3

Science Release from face to face

All primary school teachers have 2 hours release from face-to-face teaching. At Manly Vale we employ specialist science teachers to take the classes during this time. Our science program is full of hands-on experiments and activities and enjoyed by all students. Our science teachers this year include:

Mrs Yasemin Sorenson – Kindergarten

Mrs Jackie Holman- Year 1 and 2
 Mrs Tanya Coleman- Years 3 and 4
 Mrs Jessica Legg- Years 5 and 6

Library

Mrs Susan Yardley will still be relieving as our teacher/librarian until July this year (Wednesday- Fridays) when Mrs Alison Webster will return from maternity leave. Mrs Catherine Nelson will be taking library with the Years 3-6 students on Monday and Tuesday. All classes visit the library once a week for borrowing and the library is timetabled to open at lunchtimes for specific grades.

Learning and Support

Our learning and Support team meet every alternate Tuesday. Mrs Katrina Kemp will oversee the Learning and support team this year with the assistance from Mrs Catherine Nelson and Mrs Sarah Birrell. All referrals to learning and Support must be done through the classroom teacher. Mr Joe Urben will be looking after our EALD students on Thursday and Friday. Mrs Cliona Mulloy is our school counsellor who is here on a Tuesday and a Wednesday morning.

Office /Administration Team

Our wonderful office team remains unchanged for this year. Mrs Pam Davison our School Administration Manager (SAM) will lead Mrs Annabel Marsden, Mrs Danni Wareham, Mrs Maria Boven (Tues) and Miss Steph Davison (Mondays). School Learning and Support Officers are Stephanie Davison, Justine Brabant, Jayne Crain, Mary Garth, Peter Snailham.

25 Classes for 2023

KC- Mrs Cadence Abrahams
 KS- Miss Natasha Smyth
 KL- Miss Simone Lord

KA- Miss Alisha Tamone
 KT- Mrs Agata Tams

1C- Mrs Melissa Christian
 1G- Mrs Michelle Gibson
 2S- Mrs Carol Speight
 2LY- Mrs Karen Lucey/Mrs Madi Young

1FH- Mrs Sally Fisk/Mrs Chrissie Hacking
 1/2K- Mrs Caroline Kennedy
 2W- Miss Hebe Webster

3M- Mrs Rebekah Mauger
 3B- Mrs Aga Banham
 4W- Mrs Melinda Ward
 4V- Mrs Victoria Warnock

3H- Miss Charlotte Hepworth
 3E- Mrs Elaine McManus
 4A- Mrs Kate Adamo

5J- Mrs Monika Johnson
 5CR- Mrs Ellie Radan/Mrs Lisa Cash

5L- Mr Kieran le Jeune

6B- Mrs Nicole Blackband
 6T- Mrs Hannah Taylor

6D- Mr Pat Dylan

Kindergarten 2023

Kindergarten is starting to settle in but it is early days. The playground is always a challenge and that is what we are trying to support our Kindy students with. We do have a boy in Kindy who is recovering from

Leukemia so we do need to be notified if any students have infectious diseases including chicken pox, diphtheria, gastro, influenza, Covid, mumps, whooping cough, German measles etc.

Year 6 Camp- this week

Our Year 6 students are currently at the Great Aussie Bush Camp and will return tomorrow afternoon at 3.30pm. This camp will be a great opportunity for Year 6 to bond as a grade and prepare for school leadership.

Parent Information Nights- weeks 4-5 (13 February- 24 February)

Later this term there will be an opportunity for you to meet your child's class teacher and visit their classroom. Information nights for all grades will be held over a 2-week period starting from 13 February. The P & C may like to give out a flyer on these evenings and have a stall under the COLA for parents to approach and ask questions.

Monday 13 February	5pm High School night with Mackellar and Balgowlah Boys 6pm- Stage 3 Information night
Wednesday 15 February	5-6pm Kindy Information night (in classrooms) 6-7pm Stage 1 parent Information night (in classrooms)
Thursday 16 February	6pm Band Information Evening and AGM
Thursday 23 February	5-6pm Stage 2 Information evening

Amy Hansen will be our new Class Coordinator and we will get parents to QR code into a google doc to share their emails. Looking to have a Class Coordinator meeting in week 6 Monday 27 Feb or Wednesday 1 March?

Action: Tina and Amy to organise a date for the Class Coordinator Meeting.

Bush Telegraph- School Newsletter

Every Thursday afternoon the Bush Telegraph will be available to parents on the Manly Vale website and to those parents/carers who have registered with the Schoolzine App. Instructions on how to download the Schoolzine app can be found on the schools' website. [Home - Manly Vale Public School \(nsw.gov.au\)](https://www.nsw.gov.au/manly-vale-public-school)

Car Park at Gibbs and Sunshine Street

After spending an hour with the Road safety officer Robynann Dixon in the last few weeks of Term 4 2022, she reported the findings of their consultation in and around our school area. The main concerns were the speed at which cars travel down King Street and the dangerous parking and driving in close proximity to the school. The recommendations that she has made is to put speed humps in King Street, and to close the Gibbs St/Sunshine St parking area to traffic during pick up and drop off times. The car park will be closed during the hour of drop off 8.30am-9.30am and then in the afternoon 2.30-3.30pm. People will be able to park there but not access their cars to drive out during these times. Communication will be sent out to the community, if this is passed by the traffic committee.

Buses and drivers

The shortage of buses and drivers was of great concern last year and PSSA sport was greatly impacted for many local schools. Principals wrote letters asking for assurances that PSSA will go ahead this year and at the moment this seems to be working for our local schools. However, it is tricky to get buses for excursions and other outings at the moment. We have had to hire 2 buses from separate companies to cover our swimmers going to the Zone Swimming carnival. PSSA times have had to change to a 12pm pick up and a return to school by 2.30pm. To avoid wasting time in the mornings and afternoons we have moved our assemblies and SRC meetings to a 2.15pm start on a Friday. PSSA teams will have a recess/lunch break at

11.40am on those days so that students have a decent amount of learning time in the morning. We will be chatting to Becky in the canteen to see how this would work for her.

Band Information Night- Thursday 16 February.

We currently have a Treasurer but no Secretary or President. Ben Dickson, the band conductor and I are interviewing possible Junior Band Conductors this week to replace Carlos. I will be talking to the parents about this and about the various roles and hopefully having an AGM after that to elect a new committee. Currently Mrs Monika Johnson and Miss Hannah Taylor are doing all the organisation.

NAPLAN testing- 15 March – 27 March

All year 3 and 5 students will sit the online NAPLAN tests during this timeframe. There is a parent portal to explain what happens during these days and to give some practice test for students [NAP - Public demonstration site](#)

Finance/Fundraising 2023

Thank you for the new equipment purchased last year. We do have some resourcing priorities for 2023 with the implementation of the new syllabus, replacement of technology, Learning and Support for 3-6 putting resources into new classrooms.

Predicted expenditure:

3 new computer charging cabinets for new classrooms	\$10,184
Oval resurfacing and aeration	\$ 3,900
Hospitality	\$ 500
English and Maths resources for new syllabus	\$20,000
New iPad and laptops	\$40,000
Band instruments	\$ 4,000
PSSA singlets and rep outfits for zone carnivals	\$
Playground equipment for K-2 playground	\$ 2,000
Café Owl- paint and clean	\$

Back to school vouchers

Need to set up for these vouchers. They can be used for uniforms and textbooks. Fees won't come out for a few weeks so we will have this sorted by then

P & C AGM- Tuesday 7 March 7pm

Roles and responsibilities and the constitution needs to be looked at prior to the meeting.

I am looking forward to a happy and productive year ahead.

Treasurer

**Manly Vale Public School P&C Inc.
Treasurer's Report**

6-Feb-23

Total in bank account	148,660
Excluding Band a/c (ring-fenced)	107,450

<u>Approved expenditure</u>	(7,000)
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Uniform shop storage est.	(3,000)
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Band instruments	(4,000)
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Net of approved expenditure	100,450
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Historic target float/balance (prudent)	50,000
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Available to spend	<u>50,450</u>
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<u>Requested expenditure</u>	(28,608)
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Maths - playground learning	(18,000)
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Science	(10,608)
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Technology replacement (ipads and laptops)	-
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Summary of 2022

P&C Disbursements	(125,596)
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Oval maintenance	(3,410)
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2022 Hospitality donation	(500)
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Lego systems	(4,332)
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Laptop repairs	(5,181)
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Learning support teacher	(35,453)
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Sundry	(720)
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Playground upgrade	(75,000)
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Staff Christmas party	(1,000)
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Monies raised	46,777
Athletics carnival	1,547
Father's Day	4,236
Mother's Day	8,545
Trivia night	32,449

OOSH

- Vacation care in January was huge and extremely popular. It was a mix of incursions and excursions.
- This is our third year at the school and we are really happy with how it is running. We have extremely good staff in place at the centre.
- The licence is currently for 123 children, we have applied for a space waiver to increase this to 135.
- Permanent bookings are already full for the term.
- This term we are running additional activities. Eye Heart Science for kindy-year 2 and Basketball for Years 3-6.
- Our charitable initiative for the term is Boomerang Bags. We are asking for donations of all types of fabrics and sewing items you may have at home. The Boomerang Bags initiative creates a platform that supports the diversion of post-consumer materials (waste) into reusable bags to replace plastic bags and most importantly, start conversations.

Canteen

- It has been a slow start to the year with orders quite low. This week year 6 were on camp so that has impacted sales.
- New menu items have been added for this term.
- Food shortages are having an impact and have forced some changes.
- PSSA - waiting for confirmation on how this will play out for Term 1.
- Staffing - still need to discuss

Uniform Shop

- Back to School Vouchers - unable to integrate into the shopify system. They will need to be done manually in person.
Action: Wendie to organise to open the uniform shop for parents to come in and use their vouchers. This will be by appointment only.
- I am concerned with old style bucket hats, that are ripped and faded, being sold second hand. They are no longer uniform and have been replaced with a new style bucket hat with fabric that won't fade.
Outcome: Pupils can be encouraged to replace their hats with the new style but we cannot make parents change the hat.
- Sales 2022 Gross Sales \$98,282.98
 - Nov \$13,559
 - Dec \$4,303 (shop closed 11 Dec - 23 Jan)
 - Jan \$5,839
- SOH: 31 Jan 2023 \$30,023
- 40 Band Bags arrived and have been delivered to Monica.

Class Coordinator Update

- Kristen TePania has stepped down from the role and Amy Hansen has taken over.
- A new email has been set up for all communications:
mvpsspandcccommunications@gmail.com
- Events were discussed and the need for a fundraising committee with members in all stages. Susan Kennedy has offered to try and get this established and will report back at the next meeting.
Action: Susan to set up a fundraising committee.

Band

- Interviews for a new Junior Band Conductor will take place next week.
- The AGM/social night is on Thursday 16th February at 6pm in the hall.
- We currently have no secretary or president, we really need these positions to be filled.
- This year for the first time we have an intermediate band for our year 4 students who have done a year in the junior band, to help transition them into senior band members.

Cafe Owl

- We opened on Friday and it was very quiet, Tina to include a flyer in the newsletter on a regular basis.

Other Business

- Skye Abernethy spoke to the committee about the introduction of a *neurodiverse parent support group* so we, as a collective, can support each other, learn how the school supports our children (and vice versa) and ensure our children can reach their best.
Action: Skye to speak to other schools about how they have implemented this and report back at our next meeting.
- Website
Shay Gillings has been looking after our P&C website for sometime and does an amazing job keeping it up-to-date. She would like the committee to let her know of any updates or changes we would like to be made. Also to let us know that there is a fundraising/events page on there that we can use to promote our events going forward.
The P&C would like to acknowledge all the hard work Shay does behind the scene to keep our website up-to-date and her continued support in the Uniform Shop.

Mtg closed at 9pm

Next Meeting

AGM: Tuesday 7th March at 7pm in the staffroom
General Meeting: Tuesday 7th February at 7.30pm

Action: Tina and Amy to organise a date for the Class Coordinator Meeting.

Action: Susan to set up a fundraising committee.

Action: Skye to speak to other schools about how they have implemented this and report back at our next meeting.

