

MANLY VALE PUBLIC SCHOOL



2019 INFORMATION HANDBOOK



“Learning Together to Create the Future”

Manly Vale Public School
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PRINCIPAL'S REPORT



Welcome to Manly Vale Public School

Our school is a special place where students, staff, parents and the community work together.

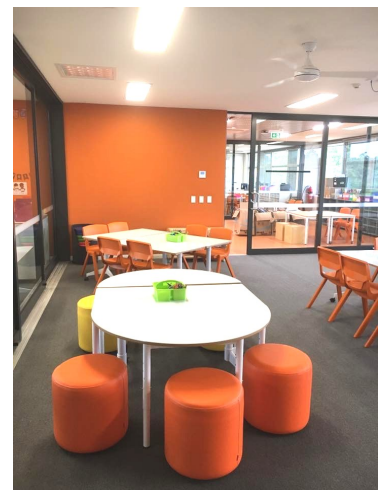
We strive to be progressive and creative and provide a diverse range of experiences for our students in the key learning areas and extra curricular activities.

Teachers at Manly Vale Public School are engaged in ongoing professional learning and are highly qualified and nurturing to their students. Differentiated learning is provided in all lessons in order that students achieve their personal best.

Our unique playground encompasses a hectare of bushland, featuring walking trails and a fresh water pond.

I am very proud to be the principal of Manly Vale Public School.

Tina Lee
Principal



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SCHOOL MOTTO “Caring and Sharing”

SCHOOL MISSION STATEMENT “Learning Together to Create the Future”

Goals:

As a community of learners we aim to foster a love of lifelong learning. We will do this by creating a school where there is:

- A commitment to personal excellence, self determination and ownership of learning
- Access to a dynamic environment which nurtures inquiry and responsibility
- Openness to new ideas, innovation and creativity
- A positive attitude to mind, body and spirit
- Resilience and the capacity to manage change
- Compassion and empathy
- Recognition of the rights and responsibilities of belonging to a community

STUDENT WELFARE PROCEDURES

At Manly Vale Public School we strive to:

EXIT OUTCOMES

Expectation	Behaviours in all settings
Caring	Care for all property and environment Behave safely Treat others as you would like to be treated yourself
Sharing	Cooperating with others Encourage and allow others to learn
Personal Best	To be an active learner To be the best you can Have a positive attitude towards challenges Learn from your experience

As a result of the school’s goals and programs it is our expectation that students leaving Manly Vale Public School will be developing the knowledge, skills, attitudes and values to support them as lifelong learners.

Each student will have been encouraged and supported to be:

- Personally fulfilled through academic growth
- An independent thinker open to new ideas and with a love of learning
- A responsible citizen environmentally and culturally aware and socially responsible
- Optimistic, inwardly peaceful and respectful of their body
- Self confident with a belief in their own abilities and worth
- Self-reliant, personally responsible and able to make their own decisions
- Compassionate with a respect for others and an ability to understand different points of view

CLASS ORGANISATION

Structures

Flexibility of class structure is a feature of the organisation of the school.

Multi-age and single grade classes are available with a focus on differentiated learning through an enriched curriculum.

Students are placed in classes that best suit their individual needs. Professional teacher judgement and discussion forms the basis of class placements. Individual learning needs are considered when forming classes.

The principal assumes overall responsibility for the management of all classes.

CURRICULUM

Manly Vale Public School follows the NSW Department of Education Curriculum for K—6 Schools and is in the early stages of implementing the Australian curriculum. Within those structures we endeavour to provide the best possible educational experience for each student.

The curriculum is organised into six key learning areas. These are:

English—25-35% time spent

Mathematics—20%

HSIE History and Geography—6-10%

Science and Technology— 6-10%

Creative Arts—6-10%

Physical Education/Personal Development/Health—including Sport (PDHPE)—6-10%
As a guide 6-10% is approx. 1.5 to 2.5 hours in a typical teaching week.

Learning experiences are developed by classroom teachers to suit the learning needs of students at various levels of development. Research skills are taught and used in all Key Learning Areas.

Release from Face to Face Teaching

Each teacher is entitled to two hours planning and preparation time each week. During this time a specialised science teacher teaches classes from K-6.

LIBRARY

The School library is open five days each week with Librarians, Claire O'Connor & Jackie Holman. Each class spends time in the library each week when a book/books may be borrowed for enjoyment or research at home. **A library bag is required for borrowing.**

I.C.T.

All students K-6 are scheduled for weekly lessons, following the school's scope and sequence of skills teaching. In addition, classroom computers integrate computer education into all the key learning areas.

The school has it's own web page www.manlyvale-p.schools.nsw.gov.au and email address manlyvale-p.school@det.nsw.edu.au and Schoolzine APP. Please refer to website for instructions to download the APP.

Our technology withdrawal room situated in the library, has 32 work stations for students. Access to the Internet is available from all learning/administrative centres. Wireless internet access is available in all classrooms with students able to use Ipads & laptops to assist with lessons within the classroom. Manly Vale Public School will trial 1:1 device implementation during 2019.

A **connected classroom** is located within the library and all classes have an **Interactive Whiteboard (Panaboard/Smartboard)** providing the most up to date ICT education.

Internet

The school has a strict INTERNET policy to ensure students' privacy while at the same time, allowing them access to valuable information and correspondence with other students both in Australia and overseas. Forms are sent home to allow parents to see the guidelines set by the school for the INTERNET and to determine how much information they want given out about their child.

PSSA SPORT

Students from Years 3-6 have the opportunity to try out for Primary Schools Sporting Association (PSSA) sport. This involves competing with other local schools once a week. In winter, sports include netball and soccer. In Summer, sports include eagle tag, cricket, newcombball, volleyball, softball and tee-ball. Try outs and practices are held during school hours. The children are required to pay bus charges. PSSA is considered a gifted & talented program for our school's athletes. A school sport program caters for students who need to develop their skills & knowledge of sport on a Friday afternoon. Sports included in this program include tennis, mini-games, athletics, bushwalking, yoga & team sports.

SCHOOL SPORT HOUSES

Hunter	Green
Phillip	Blue
Macquarie	Red
King	Yellow

STUDENT WELFARE PROGRAMS

Student Welfare programs at Manly Vale Public School reinforce personal responsibility, reward appropriate behaviours and carefully monitor and discipline inappropriate behaviour.

Buddy Classes

A buddy class system operates between Kindergarten and Year 5 & 6 students. The older students are able to develop sound leadership and social skills with their younger buddies.

Bullying

Bullying is a concern to all parents. Bullying of any kind will not be tolerated at Manly Vale Public School. Bullying thrives on secrecy, so students are encouraged to tell if they feel unhappy or unsafe. The school works very hard to maintain a happy and safe environment. Please see the detailed Anti-Bullying Policy on the school website.

Camps and Excursions

The various grades go on excursions ranging from Taronga Zoo to a local theatre production and are usually linked to the particular area which they are studying. Some involve a fee but in cases of financial difficulty, contact the office as no child is ever excluded due to the cost factor. Students in Years 5 & 6 attend an annual camp.

Child Protection

Child Protection lessons are held mainly in Term 3. The aim of this program is to assist in reducing the incidence of child sexual assault in our society. This is a Department of Education & Communities Program and a priority in NSW schools. A separate permission slip is required for students.

Drug Education

Drug Education is incorporated into the Health, Personal Development and Physical Education curriculum.

Interrelate

Year 5 & 6 students participate in the program of sex education conducted by health professionals who specialise in the teaching of young people. A parent program is also offered.

Leadership

Year 6 students are elected to leadership positions including School Captain and Vice Captain, Prefects, Managers for Technology, The Environment, Sport and Culture. Captains represent the school at visits to Parliament House and special events such as Anzac Day. House captains organise sports equipment and assist at carnivals. Class Managers assist in K-2 classrooms and in SRC meetings.

Life Education

The Life Education Centre's Manly Warringah van visits the school biannually and provides a developmental program in aspects of health. All children from Kindergarten to Year 6 are encouraged to attend.

Peer Support

A Peer Support program operates for a few weeks in Term 1 and Term 4. This is a social skills program for students K-5 led by Year 6 students and mentored by teachers. The program familiarises all students with each other & promotes our caring and sharing environment.

Playground

The Playground is supervised by teachers in the morning before school from 8.40am and for lunch and recess. Special programs are in place to provide activities to encourage positive playground behaviour. Our school has various playground areas including the oval, basketball court, a quiet area at the front of the school and numerous handball courts.

Student Representative Council (SRC)

The SRC includes representatives from every class Years K-6. Students ask their class representative to express opinions or to raise issues of concern on their behalf. The teachers also often ask the SRC for input to decisions which have to be made e.g. about the playground.

SPECIAL PROGRAMS

Band

A junior and senior band operate under the guidance of Ben Dickson and Carlos Villanueva, our Band Masters. Group band lessons and some individual or small group instruction takes place at school. Students are encouraged to have individual tuition outside of school hours. The bands regularly perform at various school functions. Students are encouraged to attend eisteddfods and complete musicianship examinations.

Chess/Rubics Cube Club

A chess club meets weekly with tuition provided for beginners and more competent players.

Choir

The School Choir is open to all primary children and performs both at assemblies and at a variety of public functions.

Dance

Specialist teachers are employed to teach dance to all students K-6. Parents pay for these lessons. A whole school dance performance is held each year. Two special dance groups are selected to perform in the Sydney North Dance Festival and a variety of eisteddfods and special events.

Gymnastics

Specialist teachers are employed to teach gymnastics to all students K-6. Students participate in balance, movement, strength and gymnastic routines. Parents pay for these lessons. Rumen is our gym instructor.

Keyboard/Ukulele & Guitar

Col Woodward and Chris from Col's Music House provides keyboard lessons for students from K-6 each Tuesday & Friday morning from 8.00-9.00am in the library, enquiries: 0412 897 737. Hayley from Lucid Music tutors students in guitar & ukulele on a Monday & Friday lunchtime. Contact: info@lucidmusic.com.au or 0414 779 553.

Public Speaking—On Your Soapbox

One of the many programs designed to develop confidence in students, is the school's Public Speaking program for Years K-6. Students perform speeches to the class and selected students participate in district competitions and school events.

Swedish Language

The School of Community Languages operates Swedish classes on Wednesday afternoons. Students from our school and neighbouring schools attend these classes.

Drama Group

The drama group is open to auditions for all 3-6 students. They perform at school assemblies and the Arts North Drama Festival.

Tournament of Minds

This is a problem solving program for teams of students. Teachers nominate and audition students for these workshops and competitions.

Debating

Interschool debating competitions operate during the year. Students from Years 4-6 are selected to participate.

SUPPORT PROGRAMS

Learning Support Team

This team co-ordinate the programs to support learning for remediation. The team includes Cadence Abrahams (EALD & Coordinator), Carol Speight (Assistant Principal), the School Counsellor (Deborah Curran), Principal, LAST (Learning & Support Teacher) Karen Bellamy and class teachers.

Learning & Support Teacher (LAST) - Mrs Karen Bellamy

Manly Vale Public School provides intensive learning support programs for students who require additional assistance. Support services are delivered in a variety of ways to suit the needs of the individual students within the resources available to the school. Interventions may include support in class for the student, withdrawal for small group learning, special programs for class and/or home, and support for the class teacher. All students are carefully assessed and monitored by their class teacher and the learning support teacher to ensure appropriate teaching/learning programs are implemented.

Manly Vale Literacy Links Program—Mrs Carol Speight

The *Manly Vale Public School Literacy Links Program* is a school-based, early literacy intervention program designed for children in year 1. Students who are identified as the lowest achieving students in literacy will be placed on the program. Students are supported to:

- Make links between reading and writing
- Develop efficient strategies to search, select, reject, self-monitor and self-correct when reading and writing
- Become flexible in the strategies they use to read and write texts
- Become active literacy problem solvers.

English as a Second Language (EALD) Learning & Support Coordinator - Mrs Cadence Abrahams

Manly Vale Public School enjoys a rich mix of languages and cultures. The EALD teacher provides special learning programs for students for whom English is a second language, from Kindergarten to Year 6 and for students newly arrived in Australia who do not speak English. Learning programs are delivered in a variety of ways to suit the needs of the individual students within the resources available to the school. The EALD teacher Cadence Abrahams comes on a Tuesday, Wednesday & Thursday each week. Mrs Abrahams additionally leads and coordinates the Learning & Support Team (LST). The LST meets fortnightly on a Thursday.

School Counsellor—Mrs Deborah Curran

Referrals to a School Counsellor are made by classroom teachers after discussion with the Principal and Learning Support Team. Your permission is sought when an assessment or counselling becomes necessary. Should you wish to see the School Counsellor, please phone for an appointment. The Counsellor is available at the school each Wednesday.

HOT—Higher Order Thinking Team—Mrs Aga Banham/Ms Catherine Thomson

This team led by Aga Banham provides students who identify as gifted and talented (GATS) with additional programs and workshops both within the classroom and externally. The team of teachers and principal meet fortnightly to develop strategies and support networks for gifted & talented students within the school.

ASSEMBLIES and SCHOOL AWARDS

School and Community Assembly - Friday 9.00am. All parents are encouraged to attend this assembly to celebrate student achievements and keep up to date with school happenings and events.

Assemblies

Assemblies are held on a 3 weekly rotation basis K-2, 3-6, SRC on Fridays. A K-6 assembly will be held in the last week of each term. Classes take turns in organising and conducting assemblies. **Parents are most welcome to attend.** Each class is responsible for organising less formal assemblies to hand out certificates of acknowledgement, celebrate birthdays, join for community singing etc. when the need arises.

School Awards

At each assembly students receive awards for good behaviour, work habits, citizenship, fair play, presentation and academic excellence. These awards are designed to promote self-esteem and pride in performance and are recognition of tasks well done. To reinforce positive behaviour the school has a variety of special awards.

Super Owl Awards

Super Owl awards are given to students for positive reinforcement when following the student welfare procedures. 5 Super Owls can be redeemed for a merit card.

Manly Vale Public School



SUPER OWL

Name: _____

Class: _____ Date: _____

For: _____

Teacher: _____

Merit Cards

Merit certificates are issued to recognise academic achievement, citizenship, improvement, achievement in sport or extra-curricular activities and if a student has received 5 "Super Owl" awards. 5 Merit cards received during a student's time at Manly Vale Public School allows a student to receive a "Principal" award. 5 "Principal" awards can be swapped for a school banner and 3 school banners can be swapped for a school medal which will be handed out at the Celebration of Learning assembly at the end of the year.

Super Kid Cards

Super Kid Cards are given for a variety of reasons to reinforce positive attitudes and behaviour. At assembly Super Kids are drawn for a \$1 canteen voucher.

Celebration of Learning

At the end of Term 4 a special Celebration of Learning is held. A K-2 and 3-6 formal assembly recognises outstanding achievements for the year.

Hat Lotto

Held weekly at morning assembly to reinforce and reward the wearing of correct school hat.

PARENT and COMMUNITY PARTICIPATION

Parents and Citizens Association (P & C)

The P & C is an open forum, which all members of our community belong to, where they can raise their concerns. The role of P & C is to:

- Bring parents, citizens, students and staff into close co-operation
- Fundraising
- Discuss educational concerns as a community
- Present community news and recommendations, including to the Principal and School Council.

There are a number of sub-committees of the P & C:

- Canteen
- Uniform Shop
- Band Committee
- Fundraising Committee

School Council

The School Council participates in the planning, budgeting and management of the school and the school environment, helping the principal by giving advance on broad policy and priorities and promoting the inclusion of all members of the community. Two staff, three parents and one P & C member are elected each year. A community representative is appointed and the principal is a member.

Class Coordinators

Each class has a volunteer parent who is the Class Coordinator. Any parent can nominate for this role at the Parent Information Night at the beginning of the year. Class Coordinators email school and P&C event notices to the class parents and assist with communicating class organisation & events. Inclusion on the class contact list is voluntary. Enquiries about P&C fundraising and social events should be directed to the Class Coordinator of your child's class.

SCHOOL PROCEDURES

School Hours

The school day commences at 9.00am and concludes at 3.00pm. Teachers are on duty from 8.40am in the morning. Students shouldn't arrive till then.

Recess is held between 11.00am and 11.20am.

Lunch is held between 12.50pm and 1.40pm. Children are supervised whilst eating for 10 minutes before play.

Contact Details

Please notify the school PROMPTLY if there is any change to home addresses, telephone numbers (work, home and mobile) emergency contacts and doctors. We may need to contact you or a representative in the case of emergency.

Late arrival at or early departure from School

To better monitor students during school hours we have arrangements to record the late arrival and early departure of students.

If a student arrives after classes have commenced in the morning (i.e. 9am) or leaves before classes conclude in the afternoon (i.e. 3pm) a register at the office must be completed by the accompanying adult. A slip for either late arrivals or early departures will be issued after information is entered on SENTRAL software. This slip must then be handed to the teacher to indicate the arrival or departure has been registered at the office.

It has always been the school policy that children not leave the playground unaccompanied during the school day. If the departure is planned they must bring a note for their teacher in the morning which will be noted on the SENTRAL software.

To ensure the safety of your child it is essential that the school be notified by 1.30pm of any changes in going home arrangements on that day. In an emergency, we will endeavour to convey messages to students.

Attendance

Regular attendance at school is a legal requirement and an educational necessity. All absences and part absences are marked each day on the official register called the Roll. Frequent unexplained absences are noted. Home School Liaison Officers check the class rolls and contact parents where necessary.

If your child is absent from school for any reason a SIGNED AND DATED NOTE explaining your child's absence is essential when he or she returns to school.

Please do not phone absence explanations to the school unless your child has a communicable illness or will be absent for a lengthy time, i.e. 5 or more days.

If your child is going to be away for more than 10 school days or is travelling overseas an Application for Extended Leave must be completed and sent to the principal for approval. A certificate of leave will be issued if the leave is approved which needs to accompany the child while on leave.

COMMUNICATION and REPORTING TO PARENTS

Assessment and Reporting

A Parent Information evening is held early in the year when teachers discuss the plans they have for the year. We have an open door policy in welcoming discussion with parents. Interviews with teachers can be made by appointment. Teachers should not be interrupted during teacher time.

A written report is issued in June and December.

The Department of Education & Communities organises formal testing (NAPLAN) for Years 3 and 5. Students in Year 4 are eligible to sit for OC class placement and students in Year 6 may sit for the Selective High School Test. Students in Kindergarten complete the Best Start assessment program in the first few weeks of Term 1.

It is important to remember that the time before school starts is essential preparation time for staff and can have a big influence on the success of the day. **A pre-arranged interview is a much more satisfactory way of discussing concerns.**

Newsletter - Bush Telegraph

This is the school newsletter, which is published and emailed weekly on a Thursday. Have you downloaded **SZAPP** for MVPS? Download **SZapp** from your App store, **it's FREE**. Open **SZapp** & select Region, then State, then School. You now have complete access to newsletters and documents **PLUS live notifications for MVPS**.

Class Coordinators

The Class Coordinator will send updates and reminders to class parents throughout the year via a class email list.

CANTEEN "Red Owl"

Flexischools

We use Flexischools which is a website where the purchase and placement of lunch orders, school stationary, uniforms and much more, can be made.

Go to www.flexischools.com.au

Create an account for each child (they are linked to your one account)

Stationery packs can be purchased under "Services"

Lunch orders under "Lunch Orders" and so on.

Your Flexischools account is like an eTag account—you top up the account and draw down on it when needed.

Canteen

Our school canteen is run by 2 paid part time employees and volunteer school parents. Please consider volunteering maybe one day in a month. Lunch orders are made fresh that day and delivered to the classroom. Children are NOT to purchase food for others. Orders can be placed on Flexischools—this is encouraged.

Canteen hours: Monday—Friday—open for lunch orders, cold drinks, snacks, ice blocks.

Café Owl: Open FRIDAYS only at the canteen from 8.30-9.15am. Bacon & egg rolls, real coffee, hot chocolate. Great place to catch up with other parents over breakfast.

*There may be the very rare occasion that lunch is completely forgotten to be packed. Your child should tell their teacher who will organise a sandwich. Payment is to be made the next day.

*Our school canteen follows the strict guidelines of the "Fresh Tastes @ School NSW Healthy School Strategy", "Food Standards Code" and the "Stock Control Procedures".

HEALTH and SAFETY

Immunisation

Immunisation history statement from the Dept of Health are required prior to entry to school. **The 'blue-book' is not accepted as evidence of immunisation.**

Sick Leave

Email the school if your child has a communicable illness or will be away for an extended length of time. If your child is unwell the best place for them is at home.

Accident/Illness

A sick or injured child will receive immediate first-aid in the school clinic by staff with a current First Aid Certificate. Parents or caregivers are contacted as soon as possible if a child is sick or injured. Please ensure parent contact details are kept up to date and emergency contact people are aware that they have been nominated by you. In case of an emergency, an ambulance will be called.

Records are kept on a daily basis of children attending the clinic.

All members of the school staff are trained in CPR, Anaphylaxis and First-Aid. All staff are regularly inserviced on current issues pertaining to individual students such as severe allergies and anaphylaxis.

We are a NUT FREE School—Anaphylaxis—What is Anaphylaxis?

Anaphylaxis is a severe and sudden allergic reaction. It occurs when a person is exposed to an allergen (such as food or insect bites).

We currently have 18 Anaphylactic students enrolled at Manly Vale. Many schools have students with such allergies. As a community we are requesting that students do not bring nut products to school. Most importantly we remind you that students should never share their food at school or pressure any other child to try something to eat.

There is more detailed information available at the office and we will regularly publish updates in the newsletter.

Class Birthday cakes and water ice blocks

Chocolate or creamy ice-creams are not permitted as birthday treats. Cupcakes that don't contain nuts or nut products are permitted but not encouraged. The school encourages birthday celebrations to be held at home or after school hours. Parent consent is gained at the beginning of the year for students to allow them to eat birthday cakes.

Medication

All medications must be labelled clearly with your child's name and instructions and handed to the school administration staff. You will be asked to complete a medical indemnity form at the office. Where a child has a chronic medical condition you will be asked to supply information from the doctor, as well as complete a medical indemnity form.

Please note that children are not permitted to keep any form of medication in their bag or classroom nor should your child have the responsibility of bringing any medication to the office. Puffers may be kept with children requiring asthma medication for sport or physical activity.

Records are kept on a daily basis of the time medication was administered, the quantity and by whom. Detailed case management plans for all students who require ongoing medical or care are accessible to all members of staff.

HEALTH and SAFETY cont.

Sun Safe "No hat, no play, sit in the shade" - students are encouraged to wear school hats at all times and apply sunscreen at home before arriving at school.

Asthma

Our school maintains an asthma register and information should be updated when circumstances change. Children are permitted to carry bronchodilators such as Ventolin at all times. To ensure effective use of asthma medication, a spacer is now required for use. Health regulations require a child to use his/her own spacer. They are to be provided by the family and must be clearly labelled with your child's name.

UNIFORMS

Our P&C also manages the uniform shop, which is open each week staffed by volunteers. Our opening times are:

Friday 8.30am to 9.15am

**Any enquiries visit the P&C website to access the online uniform shop
<http://www.manlyvalepc.org.au>**

Order online and items can be picked up every Friday.

A full range of new and used clothing is available to purchase on the spot. Eftpos/cash/cheques are accepted as forms of payment.

The school's uniform is displayed outside the shop and a price list is available at the shop or office.

As part of our skin protection program we suggest children apply sunscreen and your child must wear a hat when involved in outside activities.

Summer uniform is worn Term 1 and Term 4.

Winter uniform is worn Term 2 and Term 3.



RELIGIOUS/ETHICS INSTRUCTION

Religious Education and Ethics classes take place on Wednesday mornings from 9.00am until 9.35am.

Protestant, Roman Catholic and Ethics classes may be available each year. Members of the teaching staff supervise students who do not attend religious instruction or ethics classes in classrooms.

Written authorisation is required before changes can be made to a student's participation in Religious Instruction or Ethics classes. All changes are done at the end of the term.

Classes commence early in first term and continue throughout the year with combined assemblies often held before Easter and Christmas. **Parents are most welcome to attend those special assemblies.** More detailed information can be found on the school's website on the 'School Documents' tab.

STUDENT BANKING

Student banking through the Commonwealth Bank is on Tuesday each week. New account applications are available from the office.

BEFORE and AFTER SCHOOL CARE

Manly Vale OSHC Centre, a privately run business operates before school 7.00-9.00am and after school 3.00-6.00pm in the school hall. The contact number for enquiries & bookings is 0430 369 288.

A full school holiday program is also operated by primaryOSHcare in the school hall. The program includes excursions and special events.

Application forms are available at primaryOSHcare in the school hall or online at primaryoshcare.com.au.

BUS TRAVEL

Two buses operate from our school. Children travelling to and from school by bus are required to wait on the grass near the Administration area in the afternoon where a member of the Executive staff will supervise them. Children are expected to behave in a safe and courteous manner at all times when travelling on the bus. Children who are not eligible for free travel must produce their Opal Card whenever boarding the bus.

Applications for School Opal Cards are available online at:

transportnsw.info/school-students

SCHOOL and RESOURCE FEES

At the beginning of each year we request the payment of **Voluntary School Fees** and **Whole School Program Fees**.

Whole School Fees

These fees cover additional school programs such as Dance, Gymnastics, Computer and Art & Craft. Some excursions and sporting carnival expenses are also included. These fees are essential to cover costs associated with running these programs.

Voluntary School Fees

Voluntary school contributions are sought from parents on a term or yearly basis. They are utilised to drive the educational programs of our school.

Contributions directly benefit all students.

\$ 90.00 per child

While we endeavour to include the majority of programs at the start of the year, there will be activities requiring payment throughout each term.

Tax Deductible Library Fund

At the beginning of the school year, parents may make an additional tax deductible payment to the school's 'Library Fund' which is spent on acquiring and maintaining the most up-to-date books and educational resources including specialised programs and equipment, computer facilities and software resources.

Payments

Money that is sent to school must be in a sealed envelope marked with:

- Child's Name
- Class
- Reason
- Amount

As the school does not keep any change on the premises please ensure correct money is enclosed.

Payment options

Cheque (made payable to Manly Vale Public School), Cash or Eftpos (from the office). Parent Online Payments (POP) available through Manly Vale Public School website www.manlyvale-p.schools.nsw.edu.au click on **\$ Make a Payment** and follow the prompts to make a payment via Visa or MasterCard.

MANLY VALE PUBLIC SCHOOL STAFF 2019

PRINCIPAL Tina Lee

ASSISTANT PRINCIPALS

Nicole Blackband, Carol Speight, Karen Lucey
Catherine Thomson, Pat Dylan (relieving)

GYMNASTICS TEACHER

Rumen Marinov

CLASSROOM TEACHERS

Rebekah Mason (KM)
Hannah Taylor (KT)
Karen Lucey (KL)
Tegan Buckley (KB)
Caroline Pembroke (1P)
Melissa Christian (1C)
Michelle Gibson/Jordy Fraser (1GF)
Emily Sussanna (1/2S)
Victoria Durazza (2D)
Carol Speight (2C)
Chesska Scobie (2S)
David Chapman (3C)
Natalie Panetta (3P)
Kate Stacey (3S)
Jaala Kemp (4K)
Bianca Murray (4M)
Catherine Thomson (4T)
Melinda Ward (5/6W)
Ellie Radan (5R)
Sarah Birrell & Lisa Cash (5BC)
Patrick Dylan (6D)
Nicole Blackband (6B)

DANCE TEACHER

Vanessa Restrepo

BAND DIRECTORS

Ben Dickson & Carlos Villanueva

SENIOR ADMINISTRATION MANAGER

Pam Davison

SCHOOL ADMINISTRATION OFFICERS

Luise Nealon, Annabel Marsden, Ann Baleisis

SCHOOL LEARNING SUPPORT OFFICERS

Peter Snailham, Mary Garth, Steph Davison
Jayne Crain

SUPPORT STAFF

Sally Fisk, Aga Banham, Jackie Holman, Sarah
Humphreys (RFF—Release from Face to Face)

Cadence Abrahams (EALD/LST)
Karen Bellamy (Learning & Support Teacher
LAST)
Aga Banham (GATS)

GENERAL ASSISTANT

Barry Warriner

COMPUTER MAINTENANCE

Greg Wetzler

CANTEEN SUPERVISOR

Kerrie Smallman

PARENT CONTACTS

UNIFORM SHOP
Wendi McDougall

BUSHCARE
Philip Daffy

P & C PRESIDENT James Fewtrell

LIBRARIANS

Clair O'Connor, Jackie Holman

SCHOOL COUNCIL PRESIDENT

Damian Pincus

SCHOOL COUNSELLOR

Deborah Curran

BAND COORDINATORS

Manuela Curzon
Chris Smith

SCHOOL CONTACT DETAILS

MANLY VALE PUBLIC SCHOOL
 77 Sunshine Street MANLY VALE 2093
 PHONE: 9907 9672
 FAX: 9907 0890
 EMAIL: manlyvale-p.school@det.nsw.edu.au
 WEBSITE: www.manlyvale-p.schools.nsw.gov.au

BEFORE and AFTER SCHOOL CARE

PRIMARY OSH CARE and Vacation Care
 7.00-9.00am & 3.00-6.00pm
 PHONE: 0430 369 288
 Suzanne Blythin—Manager, Alistair—Regional Manager
 Romina—Co-ordinator
 EMAIL: mvoshc@primaryoshcare.com.au
 WEBSITE: www.primaryoshcare.com.au

TERM and HOLIDAY DATES

2019

Term 1	Wednesday 30 January to Friday 12 April
Term 2	Monday 29 April to Friday 5 July
Term 3	Monday 22 July to Friday 27 September
Term 4	Monday 14 October to Wednesday 18 December

